



Board of Commissioners -Regular Meeting

Tuesday, March 4, 2025

City Hall - 6:30 PM

Internet Access Guest Password - WiFi2345

**Video recordings of meetings are available on our website**

**PLEASE TURN OFF CELL PHONES**

Page

**1. Call to Order - Mayor Jeff Winecoff**

**2. Pledge of Allegiance**

**3. Approval of Regular Agenda**

**4. Potential Conflict of Interest/Association Disclosure**



If any Board member knows of any conflict of interest or association with any item on this agenda, please so state at this time

**5. Public Comments**

**This is a public meeting that is also being live-streamed and recorded**

*[Comments are limited to 5 minutes per speaker]*




**6. Consent Agenda**

- |     |  |         |
|-----|--|---------|
| 6.1 | Approval of BOC Minutes<br>Feb. 4 Regular Meeting <a href="#">25-0204 Minutes.docx</a> <br>Feb. 4 Closed Session- sealed | 4 - 10  |
| 6.2 | Public Works<br><a href="#">PW And BG Monthly Report 2025 January.docx</a>    | 11 - 13 |
| 6.3 | Public Safety / Animal Control   | 14 - 23 |

[Police Report.pdf](#) 


6.4	Parks & Recreation Department <a href="#">Monthly Report FY 25.docx</a>  <a href="#">Activity Report FY 25.pdf</a>  <a href="#">Monthly Revenue FY 25.pdf</a> 	24 - 26
6.5	Finance Department <a href="#">Finance Report January 2025.pdf</a> 	27 - 49
6.6	Planning and Zoning/ Code Enforcement <a href="#">planning-zoning-january-2025-sheet 1.pdf</a>  <a href="#">planning-zoning-january-2025-sheet 2.pdf</a> 	50 - 51
6.7	Building Inspections <a href="#">Inspections Monthly Report January 2025.pdf</a> 	52

## 7. Committee / Board Reports and Minutes

7.1	BSL Fire / Rescue No Report	
7.2	Community Appearance Commission No Report- February Meeting Cancelled- No quorum	
7.3	Planning Board <a href="#">January 14 2025 Minutes.docx</a> 	53 - 56
7.4	Parks & Recreation Advisory Board No Report- February Meeting Cancelled due to Weather	
7.5	Special Events Committee <a href="#">Special Events Committee Meeting Minutes - January 2025.docx</a> 	57 - 60
7.6	Library Commission <a href="#">2025-01-09 Minutes Library Commission.docx</a> 	61 - 62
7.7	Grants Committee No Report- February Meeting Cancelled- No quorum	

## 8. City Manager's Monthly Report

## 9. Old Business

- 9.1 Ordinance Granting a Franchise to Duke Energy LLC 63 - 69  
[Staff Report-BOC-Franchise Agreement-Duke-Second Reading-3.4.2025.pdf](#)   
[Ordinance Granting a Franchise to Duke Energy LLC.pdf](#) 

## 10. New Business

- 10.1 Golf Course Agreement  
Rent Temporary Space from the City for Golf Carts
- 10.2 Appointments to Boards  
Special Events Committee- Joan Kinney reappointment three -year term. No other applications received.  
Board of Adjustments (one position available for three-year term)  
Applicants :  
1. David Putnam  
2. Lisa Mastin

## 11. Mayor and Commissioners Reports

## 12. Announcements

St. Patrick's Day March 17th.

Citizens Forum March 20th 6:00 PM City Hall.

Preliminary budgets will be printed and submitted to the Board of Commissioners on March 25th.

Board of Commissioner's Next Meeting April 1st.

## 13. Adjourn



**Board of Commissioners Regular Meeting Minutes  
Tuesday, February 4, 2025 at 6:30 PM  
City Hall**

**1. Call to Order**

Mayor Winecoff called the meeting to order at 6:30 p.m.

**Attendance:**

Mayor Jeff Winecoff  
Mayor Pro Tem David Mammay  
Commissioner Kim Sherwood  
Commissioner Teagan Hall  
Commissioner Justin Lovin  
City Manager Gordon Hargrove  
Assistant City Manager Nicole Morgan  
Police Chief Kevin Smith  
Parks & Rec. Director Sara Goodwin  
City Clerk Tanya Shannon

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. Approval of the Regular Agenda**

Commissioner Mammay requested that the agenda be amended to include a closed session. Commissioner Hall made a motion to add the closed session to the agenda, which was seconded by Commissioner Sherwood. ***Unanimous Vote; Motion Carried.***

**4. Potential Conflict of Interest/Association Disclosure**

No BOC member indicated any kind of conflict or association with any item on this evening's agenda.

**5. Public Comment**

1. James Maney, 1180 President Dr., thanked the Building Permits and Inspections Department for their exceptional support in navigating the permit and inspection process for building his workshop.
2. Thad Brewer, 1769 Rayford Rd. reminded everyone about the free vision screening event sponsored by the Southport Lions Club Vision Screening Program on March 29 at the Boiling Spring Lakes Community Center for ages 6 months to 16 years old.

6. The Special Events Committee presented the Animal Services Department with a \$1,000 check, which the Police Chief accepted to assist with their wish list items.

7. **Consent Agenda**

Items on the consent agenda are considered routine in nature. Monthly Reports for each of the departments were distributed with the agenda packet and are incorporated herein.

- 7.1 Approval of the BOC Minutes  
January 7 Regular Meeting  
January 15 Budget Workshop
- 7.2 Public Works
- 7.3 Public Safety/ Animal Control
- 7.4 Parks and Recreation
- 7.5 Finance Department
- 7.6 Planning and Zoning/ Code Enforcement
- 7.7 Building Inspections

Commissioner Lovin made a motion to approve the Consent Agenda, which Commissioner Hall seconded. ***Unanimous Vote; Motion Carried.***

8. **Committee/ Board Reports and Minutes**

- 8.1 **BSL Fire/ Rescue**- no report
- 8.2 **Community Appearance Commission** –no report
- 8.3 **Planning Board**

Chair Launderville gave the report. At the last meeting, the Board appointed Lucille Launderville as Chair and Carried Moffett as Vice Chair. The 2025 Planning Board meeting schedule was reviewed and approved. Ms. Morgan gave a presentation meeting on SB-382, which, if left as is, will significantly affect the ability to change some aspects of the UDO. The Board is hopeful that there will be modifications to the Bill that will counter some of the changes that affect the City of Boiling Spring Lakes.

8.4 **Parks and Recreation Advisory Board**

Mr. Patterson stated that the participation in the senior and adult programs continues to grow. The fitness rooms have been quite busy. The vandal responsible for damaging the Muse Park goal will be accountable for the repairs. Parks and Recreation will be reviewing their goals as well as the 2018-2023 Parks and Recreation Master Plan. In addition, they will assess the City of Boiling Spring Lakes Pedestrian Plan Executive Summary from 2020.

8.5 **Special Events Committee**

Ms. Hogan summarized the events and dates scheduled for the year following their discussions in the January monthly meeting:

Easter EGGstravaganza - April 12, 2025

Mayor's Cup Golf Tournament @ The Lakes Country Club - August 9, 2025

Fall Festival @ Community Center - October 8, 2025

Candidates Night - October 23, 2025

Christmas Tree Lighting and Parade - December 5, 2025

8.6 **Library Commission**

Highlights from the January meeting were provided. Tammy Sollenberger will have Margaret Boyne as a co-administrator for Facebook Page management by the end of the week. Other members of the Library Commission will follow. Upcoming at the next Meeting: Training Workshop, Update Procedure List, Discuss National Library Week 2025, and Budget Request for 2025/2026.

8.7 **Grants Committee-** no report

9. **City Manager's Monthly Report**

Mr. Hargrove gave an update on the Dams:

**Sanford Dam:** Sanford Dam suffered extensive damage to the temporary work during TC #8. The coffer dam, diversion ditch for control of water, and the dewatering systems were all destroyed during TC #8. The Contractor has repaired the majority of the damage, and work continues to move the Sanford Dam portion of the project forward. Quality control testing of the stage 2 cut-off wall will continue over the next 30 days. Remedial panels of the cut-off wall for Stage 3 will be started as long as QC testing for stage 2 is within standards.

**North Lake Dam and Pine Lake Dam:** Since TC #8, the City has asked the Contractor to focus on the North Lake and Pine Lake Dam sites in an effort to open E. Boiling Spring Rd. as soon as possible. Depending on the weather, it is anticipated that E. Boiling Spring Rd. will be open in the Spring of 2025. Concrete work continues at both sites.

**Upper Lake Dam:** The Upper Dam is almost 95% complete. The breach has been backfilled and the Contractor started to armor the earthen bank with riprap. The spillway at the Upper Dam is fully functional. Next, the low-level drains will be installed. Completion of this Dam will be a major milestone for the project. This Dam site experienced the least amount of damage from TC#8.

Mr. Hargrove stated that the Hydrological Analysis report returned and showed that the Dam System would have withstood the twenty-two inches rain with the new system. He said that City staff has been meeting with FEMA as it concerns TC#8, and there was a recovery scoping meeting. This involves working with them to identify the damages in the City. He said that March 10 is the deadline to submit any more damages. Mr. Hargrove said it is still challenging to find the funds to repair the road washouts, damage to city hall, and the EWP (Emergency Watershed Protection) projects. He said they continue to work with the State Representatives. He stated that the estimated cost for road portion repairs and some EWP work is between 5 to 7 million dollars. He said the plans for the Senior Center are around 90% complete. He said the project will soon be ready to put out to bid. Mr. Hargrove said the budget is still being worked on with a focus on infrastructure around stormwater mitigation. He informed everyone that the golf course was building a

new clubhouse. At the same time, they have been renting the old clubhouse from the City. They have submitted the required notice that they will be vacating that building. Mr. Hargrove said that moving our sewer line into our easement has been completed and is now a non-issue. He thanked the Public Works Department for all their work in completing that job. He said the new city bus was in the parking lot for anyone to view inside and out. The bus will be a great asset to the community.

## **10. Old Business**

### **11.1 Ordinance to Amend Article 9, Section 9.2 of the Unified Development Ordinance.**

Ms. Morgan gave an overview of the Amendment. She said currently, the Ordinance requires plot plans to include existing and proposed structures, setbacks, and total impervious calculations. To better ensure the layout and design of these development types are compatible with and meet the Ordinance's requirements, the proposed amendments would require additional site features to be included on the plot plan. They would require plot plans for accessory structures over 400 square feet to be completed by a licensed surveyor.

Commissioner Mammay made a motion to approve the Ordinance to Amend Article 9, Section 9.2 of the Unified Development Ordinance and, seconded by Commissioner Lovin.  
***Unanimous Vote; Motion Carried.***

### **11.2 Ordinance to Amend Article 5, Section 5.5 of the Unified Development Ordinance.**

Ms. Morgan explained that a text amendment to Article 5, Section 5.5, was proposed to remove indoor mini-storage units as a permitted use in the C-1 zoning district. This Amendment was introduced at the Planning Board meeting on November 12, 2024, and the Board voted unanimously to recommend its approval. In accordance with NCGS 160D-601, a legislative hearing was scheduled during the regular meeting of the Board of Commissioners meeting. However, Senate Bill 382 was introduced and will make various changes to the law, which became Session Law 2024-57 on December 11, 2024. A section of Senate Bill 382 specifically modifies NCGS 160D-601 by redefining down-zoning and removing all authority for local government-initiated down-zoning without the consent of all property owners. Therefore, it is the Staff's recommendation to table the proposed Amendment until the Bill is potentially ratified.

Commissioner Sherwood moved to table the proposed Ordinance to amend Article 5, Section 5.5 of the Unified Development Ordinance, which Commissioner Hall seconded.  
***Unanimous Vote; Motion Carried.***

## **11. New Business**

### **11.1 Resolution Opposing Provision of Senate Bill 382/Session Law 2024-57 Zoning Authority of Local Governments.**

Commissioner Hall motioned to approve the Resolution Opposing Provision of Senate Bill 382/Session Law 2024/57 Zoning Authority of Local Governments, seconded by Commissioner Lovin. ***Unanimous Vote; Motion Carried.***

11.2 **Ordinance Granting a Franchise Agreement to Duke Energy Progress, LLC**

Ms. Morgan explained that in accordance with NCGS 160A-319, the City has the authority to grant franchises for various public enterprises, including electric power, generation, transmission, and distribution systems. A franchise granted by the City authorizes the operation of the franchised activity within the City. On March 4, 1965, the City of Boiling Spring Lakes granted such franchise unto Carolina Power & Light Company, its successors, and lessees for a term of sixty (60) years (maximum term allowable under NCGS 160A-319). The current franchise expires on March 4, 2025.

Commissioner Lovin made a Motion to approve the first required reading of the Franchise Agreement to Duke Energy Progress, LLC, seconded by Commissioner Mammay. ***Unanimous Vote; Motion Carried.***

11.3 **Planning Board Appointments**

Two applicants have reapplied for two positions on the Planning Board, and there were no other applications. 1. Carrie Moffett- expired term February 2, 2025, 2. David Van der Vossen- 1st Alternate -expired term January 10, 2025.

A motion was made by Commissioner Hall to reappoint Ms. Carrie Moffett to a 2-year term on the Planning Board, seconded by Commissioner Lovin. ***Unanimous Vote; Motion Carried.***

Commissioner Lovin motioned to reappoint Mr. David Van der Vossen as 1<sup>st</sup> Alternate to the Planning Board for a 2-year term, seconded by Commissioner Mammay. ***Unanimous Vote; Motion Carried.***

12. **Mayor and Commissioners Reports**

Commissioner Sherwood would like to ensure that the City's Pedestrian Plan is shared with all developers. She also has concerns about the narrow road along the Upper Dam and would like it to be reviewed for safety. She noted that the current configuration allows for two lanes and a shoulder wide enough for just two people to walk. This has raised concerns among citizens. She suggested considering a one-way road that would include a designated walkway for pedestrians, connecting the entire west side to the Community Center.

Additionally, she inquired about organizing a sewer meeting soon to discuss issues related to the roads and the necessary expansions of the pipes along Highway 87.



Commissioner Mammay wanted to thank the Public Services Department. He said he saw the guys working and that they take on all kinds of projects around the City. He said they are a small group, and they do a great job. He wanted to commend them this month because they are the unseen entities who do a lot of great work, and he appreciates them.

Commissioner Hall also thanked the Public Services Department and the Special Events Committee for raising money and then donating it back to the City. She knows the funds will be of good use to Animal Services.

Commissioner Lovin said, please go check out the new Parks and Recreation bus to be used throughout the Department for great use. He wished everyone a Happy Valentine's Day.

Mayor Winecoff thanked the Special Events Committee for all that they do. It reiterated what Manager Hargrove stated regarding FEMA and how challenging it is to work with them, saying that the process is long and filled with red tape. Mayor Winecoff just got promoted in January to be a voting member of the Transportation Advisory Committee. He now has a role in helping manage the roads in Brunswick County, ensuring he will benefit both the City and the County. On February 5, he and the city manager will host a live Facebook chat to discuss everything that has been brought up about the City. He said he didn't know what else could be done because they have monthly meetings and quarterly public forums for the citizens to come and discuss issues with the Board. He mentioned that they would discuss E. Boiling Spring Lakes Rd., stormwater issues, the dams, and funding. He expressed frustration with comments on Facebook and encouraged people to contact him directly. He is always open to meetings and is making an effort to reach out to answer questions, as he believes it is important to fulfill his commitment to the community.

### **13. Announcements**

1. City Hall and Offices will be closed on February 17 in honor of President's Day.
2. The BOC will attend the NCLM's Town & State Dinner on February 26 in Raleigh. No business will be taking place.
3. The BOC will attend the Cape Fear Council of Government's Banquet and Award Ceremony on February 27 in Supply. No business will be taking place.
4. The next Board of Commissioners Meeting is March 4.

Commissioner Sherwood made a Motion to enter into a Closed Session per § 143-318.11, seconded by Commissioner Mammay. **Unanimous Vote; Motion Carried.** —7:05 p.m.

There was no further discussion. Commissioner Lovin made a motion to enter back into open session, which Commissioner Sherwood seconded. **Unanimous Vote; Motion Carried.**

Commissioner Mammay then made a motion to adjourn, with Commissioner Lovin seconding. ***Unanimous Vote; Motion Carried.***

Adjourned—8:07 p.m.

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Mayor, Jeff Winecoff

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Attest: City Clerk, Tanya Shannon

# Public Works/ Building And Grounds Monthly Report

January 2025

Department: Public Works

Administration	24
Roadwork / Pothole Repair	110*
Driveway Evaluations	9
Driveway Installations	7
Driveway Final Inspections	11
General Work Orders/ Emergent Tasks	114
Signage	23
Storm Water Conveyance	35
Mosquito Control Program	0
Total:	333

Department: Building And Grounds

Administrative	38
Custodial	79
City Hall Building Maintenance	67
City Hall Grounds Maintenance	43
Community Center Building Maintenance	18
Community Center Grounds Maintenance	38
Park Maintenance	191
Police Department Building Maintenance	10
Police Department Grounds Maintenance	28
General Work Orders/ Emergent Tasks	48
Total:	560

Department: Mechanic

Administrative	249
Police Vehicles	15
Community Center Vehicles	3
Public Works Vehicles	13
All Other City Vehicles	2
Heavy Equipment Repairs	10
Small Equipment Repairs	18
Miscellaneous Repairs	5

Total: 315

\* Includes TS-8 Repairs/Maintenance

Note: the old pipe removed from the West BSL Road cross pipe Washout was taken to the metal recycler (2456 lbs.) which generated 237.40 for the city.

Virgil Sasser Clearing Snow From The City Hall Sidewalk



Clearing The Police Department Parking Lot



Public Works Relocating The Club House Sewer Line





# Boiling Spring Lakes Police Department

This report provides the reader with information regarding the various units of the Boiling Spring Lakes Police Department and gives them a snapshot of our activities and accomplishments for the reporting period.

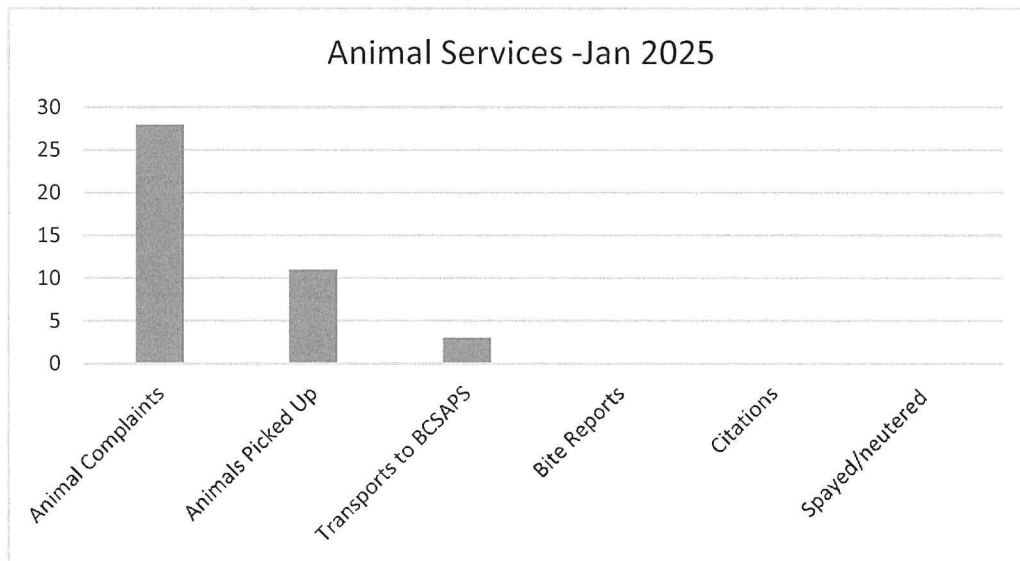
## Monthly Report January 2025

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<b>Incident Reports</b>	<b>Pages 4-5</b>
<b>Arrests, Citations and Civil Citations</b>	<b>Pages 6-9</b>

# Animal Services Report

<b>Activity</b>	
Animal Complaints	28
Animals Picked Up	11
Transports to BCSAPS	3
Bite Reports	0
Citations	0
Spayed/neutered	0



# Boiling Spring Lakes Police Department

BSL Police - Monthly CFS Activity.

Printed on February 7, 2025

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Code	Totals	
10-C-CHEST PAIN	3	3
10-D-CHEST PAIN	2	2
12-A-SEIZURE	1	1
12-C-SEIZURE	1	1
13-C-DIABETIC	2	2
17-A-FALLS	1	1
17-A-GOOD INTENT	9	9
17-B-FALLS	6	6
17-D-FALLS	2	2
19-D-HEART PROBLEM	1	1
1-A-ABDOMINAL	2	2
1-C-ABDOMINAL	1	1
21-B-HEMORRHAGE	1	1
21-D-HEMORRHAGE	1	1
23-B-OD POISON ACCIDENT	1	1
23-O-POISON	1	1
25-B-PSYCH SUICIDAL	1	1
25-B-SUICIDAL	1	1
25-O-PSYCH	1	1
26-A-SICK	4	4
26-C-SICK	4	4
28-C-STROKE	3	3
29-A-MVA	1	1
29-B-MVA	1	1
31-A-UNCONS FAINT	3	3
31-C-UNCONS FAINT	2	2
32-B-MEDICAL ALARM	2	2
52-B-SINGLE RESD FIRE ALARM	1	1
53-A-LIFT ASSIST	1	1
53-O-TREE DOWN	1	1
55-B-POWER LINE	1	1
69-D-TRAILER STRUCTURE FIRE	1	1
69-E-SINGLE RESD STRUCTURE FIRE	3	3
69-E-SINGLE RESD STRUCTURE FIRE TRAPPED	1	1
6-C-COPD PROBLEM	1	1
6-D-BREATH PROBLEM	3	3
82-B-BRUSH FIRE	1	1
82-C-ILLEGAL BURN	1	1
911 HANG UP	1	1
911 OPEN LINE	1	1
9-E-ARREST	1	1
9-O-EXPECTED DEATH	1	1



<b>Code</b>	<b>Totals</b>	
ALARM	7	7
ANIMAL CONTROL	28	28
ASSIST OTHER - EMS	6	6
ASSIST OTHER - LAW	5	5
ATTEMPT TO LOCATE	8	8
B&E IN PROGRESS	1	1
CALL BY PHONE - LAW	21	21
CARELESS & RECKLESS	6	6
DEBRIS IN ROAD	1	1
DISABLED MOTORIST	14	14
DISTURBANCE	4	4
DOMESTIC	10	10
DRUNK DRIVER	1	1
ESCORT	2	2
IMPROPERLY PARKED VEHICLE	4	4
INVESTIGATION - LAW	16	16
JUVENILE OUT OF CONTROL	2	2
LOCKOUT REQUEST	5	5
LOST FOUND PROP	2	2
MEET WITH COMPLAINANT	16	16
MVA NON-INJURY	8	8
NOISE	7	7
OPEN DOOR	3	3
PROWLER	1	1
SHOTS FIRED	2	2
SPECIAL CHECK	90	90
STOLEN OR WANTED	1	1
SUSPICIOUS VEHICLE OR SUBJECT	25	25
TAKE WRITTEN REPORT	9	9
TRAFFIC STOP	94	94
TRESPASSERS	1	1
WARRANT SERVICE	2	2
WELFARE CHECK	13	13
WRECKER NEEDED	1	1
	1	1
<b>Totals</b>	<b>494</b>	<b>494</b>

# Boiling Spring Lakes Police Department

BSL Commissioner's Monthly Incident Report

Printed on February 7, 2025

Case Number	Code	Statutes/Offenses
BSL25-00002	IMPROPERLY PARKED VEHICLE	Abandoned Vehicle
BSL25-00003	DOMESTIC	14.32.5 - MISDEMEANOR CRIME OF DOMESTIC VIOLENCE
BSL25-00004	MVA NON-INJURY	Motor Vehicle Accident
BSL25-00005	LOST FOUND PROP	Found Property
BSL25-00006	MEET WITH COMPLAINANT	14-72(A) - FELONY LARCENY
BSL25-00007	DISTURBANCE	14-277.1 - COMMUNICATING THREATS
BSL25-00008	ANIMAL CONTROL	ANIMAL CONTROL
BSL25-00009	69-D-TRAILER STRUCTURE FIRE	FIRE - NO CRIME
BSL25-00010	TRAFFIC STOP	20-138.1 - DRIVING WHILE IMPAIRED; 20-146 - DRIVE LEFT OF CENTER
BSL25-00011	69-E-SINGLE RESD STRUCTURE FIRE	FIRE - NO CRIME
BSL25-00012	69-E-SINGLE RESD STRUCTURE FIRE	14-127 - INJURY TO REAL PROPERTY
BSL25-00013	TAKE WRITTEN REPORT	14-72(A) - MISDEMEANOR LARCENY; 14-127 - INJURY TO REAL PROPERTY
BSL25-00014	ASSIST OTHER - EMS	Motor Vehicle Accident
BSL25-00015	B&E IN PROGRESS	14-159.13 - SECOND DEGREE TRESPASS
BSL25-00016	MVA NON-INJURY	20-141(M) - FAILURE TO REDUCE SPEED; Motor Vehicle Accident
BSL25-00017	JUVENILE OUT OF CONTROL	Information Only - No Offense
BSL25-00018	DOMESTIC	14.32.5 - MISDEMEANOR CRIME OF DOMESTIC VIOLENCE
BSL25-00019	WARRANT SERVICE	Warrant Service Other Jurisdiction
BSL25-00020	9-E-ARREST	DEATH INVESTIGATION
BSL25-00021	DOMESTIC	14.32.5 - MISDEMEANOR CRIME OF DOMESTIC VIOLENCE
BSL25-00022	TAKE WRITTEN REPORT	14-160 - INJURY TO PERSONAL PROPERTY
BSL25-00023	TRAFFIC STOP	20-7(A) - NO OPERATORS LICENSE; 20-141(B) - EXCEEDING POSTED SPEED; 20-138.1(A) - DWI (.10) - LEVEL 5
BSL25-00024	DOMESTIC	DOMESTIC DISTURBANCE
BSL25-00025	DOMESTIC	Warrant Service Other Jurisdiction
BSL25-00026	69-E-SINGLE RESD STRUCTURE FIRE TRAPPED	FIRE - NO CRIME
BSL25-00027	ANIMAL CONTROL	ANIMAL BITE
BSL25-00028	TRAFFIC STOP	90-95(A)(3) - FELONY POSSESSION SCH II CS; 90-113.22 - POSS DRUG PARAPHERNALIA; 20-111(2) - FICT/ALT TITLE/REG CARD/TAG
BSL25-00029	TRAFFIC STOP	20-138.1(A) - DWI - LEVEL 2
BSL25-00030	MVA NON-INJURY	20-141(M) - FAILURE TO REDUCE SPEED; Motor Vehicle Accident
BSL25-00031	STOLEN OR WANTED	Warrant Service Other Jurisdiction
BSL25-00032	ASSIST OTHER - EMS	DEATH INVESTIGATION
BSL25-00033	TAKE WRITTEN REPORT	14-72(A) - MISDEMEANOR LARCENY
BSL25-00034	ASSIST OTHER - EMS	20-141(M) - FAILURE TO REDUCE SPEED; Motor Vehicle Accident

Case Number	Code	Statutes/Offenses
BSL25-00035	MEET WITH COMPLAINANT	14-159.13 - SECOND DEGREE TRESPASS
BSL25-00036	9-O-EXPECTED DEATH	DEATH INVESTIGATION
BSL25-00037	MVA NON-INJURY	Motor Vehicle Accident
BSL25-00038	LOST FOUND PROP	Found Property
BSL25-00039	23-O-POISON	OVERDOSE (NON-LETHAL)
BSL25-00040	TAKE WRITTEN REPORT	14-160 - INJURY TO PERSONAL PROPERTY
BSL25-00041	DRUNK DRIVER	20-30(1) - KNOW FICT/CANC/REV/SUSP LIC; 20-146 - DRIVE LEFT OF CENTER; 20-28(A) - DWLR NOT IMPAIRED REV
BSL25-00042	69-E-SINGLE RESD STRUCTURE FIRE	STRUCTURE FIRE - INVESTIGATION
BSL25-00043	TAKE WRITTEN REPORT	14-100 - ATT OBTAIN PROP FALSE PRETENSE
BSL25-00044	ASSIST OTHER - EMS	14-160 - INJURY TO PERSONAL PROPERTY; 14-34.7(C)(1) - ASSAULT PHY INJ LE/PROB/PAR OF; 14-33(A) - SIMPLE ASSAULT; 14-277.1 - COMMUNICATING THREATS
BSL25-00045	ASSIST OTHER - EMS	DEATH INVESTIGATION
BSL25-00046	ASSIST OTHER - EMS	14.32.5 - MISDEMEANOR CRIME OF DOMESTIC VIOLENCE; 14-72 - UNAUTHORIZED USE OF A MOTOR VEHICLE
BSL25-00047	25-B-PSYCH SUICIDAL	MEDICAL CALL
BSL25-00048	TAKE WRITTEN REPORT	Information Only - No Offense
BSL25-00049	MEET WITH COMPLAINANT	14-100 - A&A OBTAIN PROP FALSE PRETENSE
BSL25-00050	MEET WITH COMPLAINANT	Information Only - No Offense; Trespass Advisory
BSL25-00051	TAKE WRITTEN REPORT	14-113.11 - FINANCIAL CARD FORGERY
BSL25-00052	DOMESTIC	Domestic Disturbance
BSL25-00054	ANIMAL CONTROL	ANIMAL CONTROL
BSL25-00055	TRAFFIC STOP	20-129(G) - BRAKE/STOP LIGHT EQUIP VIOL; 20-309 - NO LIABILITY INSURANCE; 20-111(1) - DRIVE/ALLOW MV NO REGISTRATION; 20-111(2) - ALLOW FICTITIOUS REG PLATE
BSL25-00056	MVA NON-INJURY	20-141(M) - FAILURE TO REDUCE SPEED; Motor Vehicle Accident

**Total Records: 54**

# Boiling Spring Lakes Police Department

BSL Commissioner's Monthly Arrest Report

Printed on February 7, 2025

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Arrest Date/Time	Statutes/Charges
01/04/25 00:47	20-138.1 - DRIVING WHILE IMPAIRED; 20-146 - DRIVE LEFT OF CENTER
01/11/25 20:00	20-138.1(A) - DWI (.10) - LEVEL 5
01/12/25 19:00	Warrant Service Other Jurisdiction
01/14/25 20:35	Warrant Service Other Jurisdiction
01/14/25 01:13	20-138.1(A) - DWI - LEVEL 2
01/24/25 13:45	14-160 - INJURY TO PERSONAL PROPERTY; 14-34.7(C)(1) - ASSAULT PHY INJ LE/PROB/PAR OF; 14-33(A) - SIMPLE ASSAULT; 14-277.1 - COMMUNICATING THREATS

**Total Records: 6**

# Boiling Spring Lakes Police Department

BSL Commissioner's Monthly Citation/Warning  
Report

Printed on February 7, 2025

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Type	Statutes/Charges
	20-111(2) - CANCL/REVOK/SUSP CERTIF/TAG; 20-313(A) - OPERATE VEH NO INS Total: 1
	20-111(2) - EXPIRED REGISTRATION CARD/TAG Total: 6
	20-111(2) - FICT/ALT TITLE/REG CARD/TAG Total: 1
	20-11(L) - LIC/PRMIT TIME LIMIT VIOL <18 Total: 1
	20-129(G) - BRAKE/STOP LIGHT EQUIP VIOL; 20-309 - NO LIABILITY INSURANCE; 20-111(1) - DRIVE/ALLOW MV NO REGISTRATION; 20-111(2) - ALLOW FICTITIOUS REG PLATE Total: 1
	20-140(A) - RECKLESS DRVG-WANTON DISREGARD; 20-141(J1) - SPEEDING Total: 1
	20-141(B) - SPEEDING Total: 15
	20-141(J1) - SPEEDING Total: 2
	20-141(J1) - SPEEDING; 20-158(B)(1)(3) - FAIL STOP STOPSIGN/FLSH RED LT Total: 1
	20-141(M) - FAILURE TO REDUCE SPEED Total: 4
	20-146 - DRIVE LEFT OF CENTER; 20-28(A) - DWLR NOT IMPAIRED REV Total: 1
	20-158(B)(1)(3) - FAIL STOP STOPSIGN/FLSH RED LT Total: 1
	20-158(B)(2) - FAIL TO STOP-STEADY RED LIGHT; 20-7(A) - NO OPERATORS LICENSE Total: 1
	20-183.8(A)(1) - EXPIRED/NO INSPECTION; 20-111(2) - EXPIRED REGISTRATION CARD/TAG Total: 1
	20-313(A) - OPERATE VEH NO INS Total: 1
	20-7.1 - FAIL TO NOTIFY DMV ADDR CHANGE; 20-158(B)(1)(3) - FAIL STOP STOPSIGN/FLSH RED LT; 20-141(B) - SPEEDING; 20-155(A) - FAILURE TO YIELD Total: 1
	20-7(A) - NO OPERATORS LICENSE Total: 2
	20-7(A) - NO OPERATORS LICENSE; 20-141(B) - EXCEEDING POSTED SPEED Total: 1

Type

Statutes/Charges

**ANIMAL CONTROL Total: 1**

**Total Records: 43**

# Boiling Spring Lakes Police Department

BSL Commissioner's Civil Tickets Monthly Report

Printed on February 7, 2025

Violation Notice Number    Offense

Date and Time of Offense

Street Name

Date Paid

**Total Records: 0**



## Boiling Spring Lakes Parks & Recreation

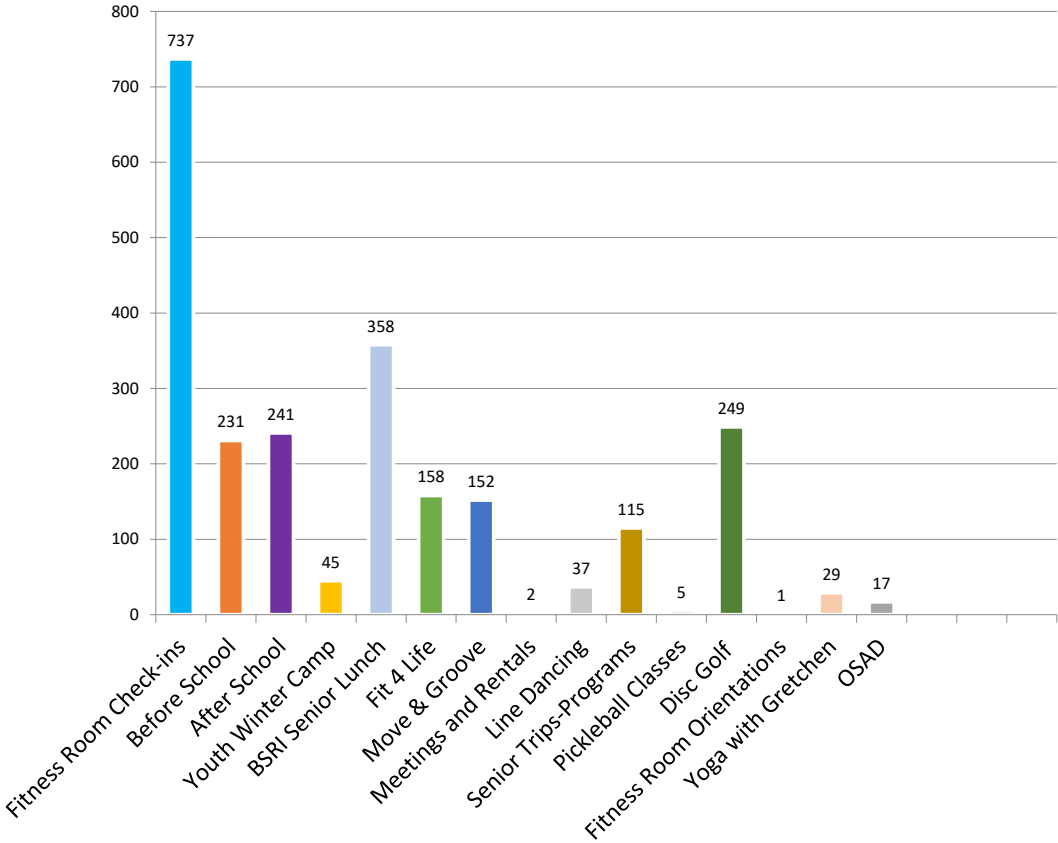
### Director's Report for January 2025

- Position Vacancies
  - We have a BS/AS position open.
- Fitness Room
  - Attendance for the fitness room for December was 737.
- Congregate meals remain M, W & F at the CC. We have had an influx of new folks join us. So much so that we had to add 2 more tables. Averages are anywhere from 40-48 now.
- Senior and Adult programs continue to go well. Amy is still working on getting more folks for her West Virginia trip in September. Her trip to New Bern/Beaufort sold out in one day. She will be taking 14 participants up there in April for 2 days/2 nights. Amy got her CDL permit and will be working on her passenger endorsement to drive the bus, which we got in January.
- Youth programs are going well. We had Winter Camp for a few days in January and an OSAD day on the 21<sup>st</sup>. Connor has finished planning the summer camp. With the addition of the bus we will be able to take up to 50 kids this year for camp vs 35. Spring Break camp is in the works. Reg for that is now open. SC reg opens on March 24<sup>th</sup> for residents and the 25<sup>th</sup> for nonresidents.
- Revenue for January was \$10,806.34.



### January 2025 Parks & Recreation Activity Totals

Fitness Room Check-ins	737
Before School	231
After School	241
Youth Winter Camp	45
BSRI Senior Lunch	358
Fit 4 Life	158
Move & Groove	152
Meetings and Rentals	2
Line Dancing	37
Senior Trips-Programs	115
Pickleball Classes	5
Disc Golf	249
Fitness Room Orientations	1
Yoga with Gretchen	29
OSAD	17



**Activity Total** 2377

\* Disc Golf Estimated = # of check-ins x 2 x avg group size (3)

**Parks & Recreation Total Revenue FY 2024-2025**

	10-365-00 Rentals	10-365-01 Fitness Room	10-365-02 Donations	10-365-06 BSRI	10-365-07 Sponsorships	10-365-08 Dreammakers Scholarships	10-365-10 Misc Income	10-365-20 Adult Programs	10-365-30 Youth Programs	Total Revenue
July	\$657.25	\$ 1,580.00	\$ 60.00	\$ 402.00			\$ 174.75	\$ 12,322.03	\$ 12,415.76	\$27,611.79
Aug	\$ 1,178.75	\$ 1,350.00		\$ 412.00			\$ 156.00	\$ 9,754.00	\$ 3,420.31	\$16,271.06
Sept	\$ 350.00	\$ 1,700.00		\$ 282.00			\$ 84.00	\$ 8,189.50	\$ 3,218.35	\$13,823.85
Oct	\$ 120.00	\$ 1,240.00		\$ 469.31			\$ 103.25	\$ 7,641.10	\$ 5,068.42	\$14,642.08
Nov	\$ 440.00	\$ 1,510.00	\$ 216.00	\$ 435.00		\$ 751.50	\$ 102.00	\$ 1,252.00	\$ 3,941.42	\$8,647.92
Dec	\$ 1,395.00	\$ 1,030.00	\$ 530.00	\$ 230.00		\$ 217.50	\$ 63.00	\$ 600.70	\$ 5,452.50	\$9,518.70
Jan	\$ 440.00	\$ 1,640.00		\$ 385.00	\$ 25.00		\$ 114.00	\$ 4,195.00	\$ 4,007.34	\$10,806.34
Feb										\$0.00
Mar										\$0.00
Apr										\$0.00
May										\$0.00
June										\$0.00
										\$0.00
										\$0.00
<b>Total</b>	\$ 4,581.00	\$ 10,050.00	\$ 806.00	\$ 2,615.31	\$ 25.00	\$ 969.00	\$ 797.00	\$ 43,954.33	\$ 37,524.10	\$ 101,321.74
<b>BUDGET REQ</b>	\$ 4,500.00	\$ 18,000.00	\$ 3,000.00				\$ 1,000.00	\$ 69,000.00	\$ 60,000.00	\$ 155,500.00
										\$ 101,321.74
								BUDGETED REVENUE		\$ 152,500.00
								ACTUAL REVENUE		\$ 101,321.74
								ADDITIONAL REVENUE		\$ (51,178.26)
								% OF BUDGET		66%



Financial Statements for the Month ending January 31, 2025

Brandon Stevens  
Finance Director

City of Boiling Spring Lakes  
 Summary of Cash Balances  
 January 31, 2025

	January 31, 2025	June 30, 2024
General Fund Checking Account	\$ 1,464,129	\$ 75,656
Powell Bill Savings Account	\$ 460,989	\$ 187,537
General Fund Savings Account ( Debt-Setoff)	\$ 3,428,852	\$ 645,214
FSA Account	\$ -	\$ 267
SCIF Grant from NC General Assembly	\$ 5,064,272	\$ 9,161,760
2024 SCIF Grant from NC General Assembly	\$ 8,376,290	\$ 8,143,046
2025 SCIF Grant from NC General Assembly	\$ 261,048	\$ 253,779
Total Cash	\$ 19,055,580	\$ 18,467,260

Range of Checking Accts: First to Last Range of Check Dates: 01/01/25 to 01/31/25  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
10-CHECKING					
41876	01/10/25	AMERI015 AMERICAN UNIFORM	832.02		555
41877	01/10/25	ASCEN005 ASCENDUM MACHINERY INC	55.90		555
41878	01/10/25	AUTO AUTO ZONE	1,194.04		555
41879	01/10/25	BADIA005 MARGARET DELLA BADIA	34.38		555
41880	01/10/25	BRUCE005 BILL BRUCE	1,860.00		555
41881	01/10/25	BRUNS170 BRUNSWICK SENIOR RESOURCES INC	1,134.31		555
41882	01/10/25	CAPIT005 CAPITAL FORD LINCOLN OF WILMIN	1,949.80		555
41883	01/10/25	CAPIT010 CAPITAL FORD OF RALEIGH	426.03		555
41884	01/10/25	CIVIC005 CIVIC PLUS LLC	682.50		555
41885	01/10/25	COAST085 COASTAL CATERING & EVENTS INC	90.12		555
41886	01/10/25	DELAG010 DELAGE LANDEN FINANCIAL SVCS	344.31		555
41887	01/10/25	GERMA005 GERMAN BLISS EQUIPMENT	89.17		555
41888	01/10/25	GFL GFL Environmental	577.44		555
41889	01/10/25	GREGO005 GREGORY POOLE EQUIPMENT	72.27		555
41890	01/10/25	GRET005 GRETCHEN STEPHENS	225.00		555
41891	01/10/25	INTER005 INTERLOCAL RISK FINANCING FUND	181.39		555
41892	01/10/25	LELAN010 LELAND ACE HARDWARE	432.06		555
41893	01/10/25	MARTHA MARTHA SAMSON	32.00		555
41894	01/10/25	PMLTR005 PML TRAVEL & TOURS, INC.	100.00		555
41895	01/10/25	SMITH015 KEVIN SMITH	252.00		555
41896	01/10/25	STATE010 STATE PORT PILOT	300.00		555
41897	01/10/25	TELEP005 FOCUS BROADBAND	1,291.37		555
41898	01/10/25	VERIZ005 VERIZON	1,618.49		555
41899	01/10/25	VERIZ010 VERIZON CONNECT FLEET USA LLC	207.35		555
41900	01/16/25	ADVAN005 ADVANCE AUTO PARTS	439.95		556
41901	01/16/25	AMERI015 AMERICAN UNIFORM	333.00		556
41902	01/16/25	BADIA005 MARGARET DELLA BADIA	30.59		556
41903	01/16/25	BLACK005 BLACK'S TIRE SERVICE	550.43		556
41904	01/16/25	BLOSS005 BLOSSMAN GAS	1,320.67		556
41905	01/16/25	BRUNS065 BRUNSWICK PEST CONTROL, INC	90.00		556
41906	01/16/25	CAPEF075 CAPE FEAR GENERATORS	267.50		556
41907	01/16/25	DELAG010 DELAGE LANDEN FINANCIAL SVCS	270.04		556
41908	01/16/25	EZBEV005 INDIAN SPRING WATER CO.	130.44		556
41909	01/16/25	FIRST020 FIRST POINT	36.50		556
41910	01/16/25	FORMS005 FORMS & SUPPLY	54.83		556
41911	01/16/25	JESSI005 Jessica Lee Smith	20.00		556
41912	01/16/25	LEXIP005 LEXIPOL, LLC	1,575.00		556
41913	01/16/25	LOWES005 LOWE'S HOME IMPROVEMENT	480.56		556
41914	01/16/25	MCGIL005 MCGILL ENGINEERING & ASSOCIATE	104,026.54		556
41915	01/16/25	NAPAA005 NAPA DICKSON AUTO PARTS	58.86		556
41916	01/16/25	NCDEP035 NC DEPT OF ADMIN FACILITY MGMT	70.46		556
41917	01/16/25	NCLIC005 NC LICENSING BOARD FOR GEN CON	333.00		556
41918	01/16/25	SEQUO005 SEQUOIA SERVICES, LLC	1,064,197.79		556
41919	01/16/25	SHANE010 SHANE BENFIELD	7.42		556
41920	01/16/25	SNAP005 Dennis Werner	1,629.00		556
41921	01/16/25	SPRIN010 SPRINGER-EUBANK COMPANY INC.	2,430.56		556
41922	01/16/25	THEBR005 THE BROUGH LAW FIRM, PLLC	10,181.33		556
41923	01/16/25	VC3IN005 VC3, INC	12,572.85		556
41924	01/16/25	VOYAG005 US BANK VOYAGER FLEET SYSTEMS	4,418.40		556

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num																								
10-CHECKING		Continued																											
41925	01/16/25	WAKES005 WAKE STONE CORP	3,252.22		556																								
41926	01/27/25	AMYSE005 AMY SEGEN	156.50		557																								
41927	01/27/25	BRUNS030 BRUNS CO PUBLIC UTILITIES	710.55		557																								
41928	01/27/25	BSLP0005 BSL POLICE DEPARTMENT	1,000.00		557																								
41929	01/27/25	FIRST030 FIRST BANK MASTERCARD	9,816.29		557																								
41930	01/27/25	FIRST035 FIRST BANK COMMERCIAL LOANS	10,250.20		557																								
41931	01/27/25	LAUND005 LUCILLE LAUNDERVILLE	491.02		557																								
41932	01/27/25	STUDIO STUDIO THREE ARCHITECTS, LLC	15,000.00		557																								
41933	01/28/25	AMYSE005 AMY SEGEN	30.87		558																								
41934	01/28/25	SPECT010 SPECTRUM ELECTRICAL SERVICES	1,939.20		558																								
<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Checking Account Totals</td> <td style="width: 10%;"></td> <td style="width: 10%; text-align: center;">Paid</td> <td style="width: 10%; text-align: center;">Void</td> <td style="width: 15%; text-align: center;">Amount Paid</td> <td style="width: 15%; text-align: center;">Amount Void</td> </tr> <tr> <td></td> <td style="text-align: right;">Checks:</td> <td style="text-align: center;">59</td> <td style="text-align: center;">0</td> <td style="text-align: right;">1,262,154.52</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td></td> <td style="text-align: right;">Direct Deposit:</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td></td> <td style="text-align: right;">Total:</td> <td style="text-align: center;">59</td> <td style="text-align: center;">0</td> <td style="text-align: right;">1,262,154.52</td> <td style="text-align: right;">0.00</td> </tr> </table>						Checking Account Totals		Paid	Void	Amount Paid	Amount Void		Checks:	59	0	1,262,154.52	0.00		Direct Deposit:	0	0	0.00	0.00		Total:	59	0	1,262,154.52	0.00
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	Direct Deposit:	0	0	0.00	0.00																								
	Total:	59	0	1,262,154.52	0.00																								

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	5-10	75,546.37	20.00	1,413.60	76,979.97
POWELL BILL FUND	5-20	3,752.22	0.00	0.00	3,752.22
Dam Reconstruction Project	5-35	0.00	0.00	5,707.28	5,707.28
Year Total:		79,298.59	20.00	7,120.88	86,439.47
Dam Reconstruction Project	X-35	1,160,715.05	0.00	0.00	1,160,715.05
	X-36	15,000.00	0.00	0.00	15,000.00
Year Total:		1,175,715.05	0.00	0.00	1,175,715.05
Total of All Funds:		1,255,013.64	20.00	7,120.88	1,262,154.52

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	10	75,546.37	20.00	1,413.60	76,979.97
POWELL BILL FUND	20	3,752.22	0.00	0.00	3,752.22
Dam Reconstruction Project	35	1,160,715.05	0.00	5,707.28	1,166,422.33
	36	15,000.00	0.00	0.00	15,000.00
Total of All Funds:		1,255,013.64	20.00	7,120.88	1,262,154.52



Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	5-10	75,546.37	0.00	0.00	0.00	75,546.37
POWELL BILL FUND	5-20	3,752.22	0.00	0.00	0.00	3,752.22
Year Total:		79,298.59	0.00	0.00	0.00	79,298.59
Dam Reconstruction Project	X-35	1,160,715.05	0.00	0.00	0.00	1,160,715.05
	X-36	15,000.00	0.00	0.00	0.00	15,000.00
Year Total:		1,175,715.05	0.00	0.00	0.00	1,175,715.05
Total of All Funds:		1,255,013.64	0.00	0.00	0.00	1,255,013.64

**City of Boiling Spring Lakes**  
Statement of Revenue and Expenditures - Standard

<b>Revenue Account Range:</b> 10-000-00 to 10-999-99	<b>Include Non-Anticipated:</b> Yes	<b>Year To Date As Of:</b> 01/31/25
<b>Expend Account Range:</b> 10-000-00 to 10-999-99	<b>Include Non-Budget:</b> No	<b>Current Period:</b> 01/01/25 to 01/31/25
<b>Print Zero YTD Activity:</b> No		<b>Prior Year:</b> 01/01/24 to 01/31/24

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
10-301-00	Current Year Ad Valorem Taxes	395,424.37	1,630,500.00	191,404.04	1,395,979.55	234,520.45-	86
10-301-05	Prior Years' Ad Valorem Taxes	4,263.35	25,000.00	3,123.95	14,067.70	10,932.30-	56
10-301-30	NCVTS Motor Vehicle Ad Valorem Taxes	11,881.50	175,000.00	0.00	84,182.85	90,817.15-	48
10-301-40	Municipal Motor Vehicle Fees	11,725.00	150,000.00	0.00	79,300.00	70,700.00-	53
10-301-99	Special Assessment Interest	24.80	0.00	0.00	115.20	115.20	0
10-314-10	Animal Control Fees	0.00	0.00	0.00	100.00	100.00	0
10-317-00	Tax Penalties & Interest	1,357.12	10,000.00	472.83	3,306.20	6,693.80-	33
10-323-00	Driveway Permits	2,375.00	15,000.00	1,375.00	12,930.00	2,070.00-	86
10-324-00	Mosquito Control	0.00	1,200.00	0.00	0.00	1,200.00-	0
10-329-00	Investment Earnings	2,791.58	30,000.00	0.00	0.00	30,000.00-	0
10-331-00	Rental Income / Concessions	2,731.82	33,750.00	3,613.77	25,296.39	8,453.61-	75
10-335-00	Miscellaneous Income	167.08	0.00	282.19	29,893.81	29,893.81	0
10-335-66	Library Donations	2.00	0.00	0.00	24.35	24.35	0
10-335-81	Mayor's Cup Golf Tournament	0.00	0.00	0.00	4,684.00	4,684.00	0
10-337-00	Utilities Franchise Tax	0.00	265,000.00	0.00	152,571.59	112,428.41-	58
10-341-00	Beer & Wine Tax	0.00	30,000.00	0.00	0.00	30,000.00-	0
10-343-00	NC DOT - Right of Way	0.00	4,850.00	0.00	0.00	4,850.00-	0
10-345-00	Sales Tax Distributions	199,159.93	2,775,000.00	235,457.46	1,737,793.73	1,037,206.27-	63
10-347-00	ABC Store - Profits	0.00	25,000.00	0.00	4,000.00	21,000.00-	16
10-347-01	ABC Store - Law	0.00	1,000.00	0.00	0.00	1,000.00-	0
10-352-01	Code Enforcement Penalties	3,250.00	2,000.00	0.00	1,650.00	350.00-	82
10-357-00	Inspection Plan Reviews	750.00	0.00	200.00	1,200.00	1,200.00	0
10-357-10	Building Permits	21,658.00	150,000.00	5,469.00	114,485.00	35,515.00-	76
10-357-20	Electrical Permits	4,315.00	40,000.00	1,905.00	33,550.00	6,450.00-	84

**City of Boiling Spring Lakes**  
Statement of Revenue and Expenditures

02/24/2025  
12:41 PM

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
10-357-30	Mechanical Permits	2,660.00	35,000.00	2,810.00	28,095.00	6,905.00-	80
10-357-40	Plumbing Permits	2,310.00	27,000.00	2,280.00	19,690.00	7,310.00-	73
10-357-50	Reinspection & Penalty Fees	1,385.00	7,500.00	270.00	7,370.00	130.00-	98
10-357-60	Fire Inspection Fees	75.00	500.00	0.00	1,482.00	982.00	296
10-357-70	Electronic Permitting / Technology Fees	365.00	4,000.00	315.00	3,295.00	705.00-	82
10-360-00	Planning & Zoning Fees	3,800.00	30,000.00	1,760.00	19,550.00	10,450.00-	65
10-360-10	Planning & Development Fees	200.00	1,200.00	50.00	2,340.00	1,140.00	195
10-360-20	Board of Adjustment Fees	0.00	300.00	0.00	0.00	300.00-	0
10-360-30	Electronic Permitting / Technology Fees	330.00	1,800.00	135.00	1,575.00	225.00-	88
10-365-00	Community Center Rental	1,100.00	4,500.00	440.00	4,636.00	136.00	103
10-365-01	Community Center Memberships	2,422.67	18,000.00	1,895.00	11,868.50	6,131.50-	66
10-365-02	Community Center Donations	100.00	0.00	0.00	806.00	806.00	0
10-365-06	Brunswick Co Senior Resource Donation	248.00	0.00	356.00	2,586.31	2,586.31	0
10-365-07	Sponsorships	0.00	0.00	5.00	25.00	25.00	0
10-365-08	DreamMakers Scholarships	0.00	0.00	0.00	969.00	969.00	0
10-365-10	P/R Misc Income, water,maps,copies, etc.	159.25	1,000.00	114.00	782.00	218.00-	78
10-365-20	Adult Programs	2,173.71	69,000.00	4,097.00	14,525.73	54,474.27-	21
10-365-30	Youth Programs	6,483.12	60,000.00	3,917.34	37,024.10	22,975.90-	62
10-383-00	Sale of Fixed Assets	200.00	2,500.00	0.00	0.00	2,500.00-	0
10-393-00	LOAN PROCEEDS	0.00	175,000.00	0.00	0.00	175,000.00-	0
10-393-01	Water Assessment Phase I	1,000.00	0.00	0.00	1,500.00	1,500.00	0
10-393-02	Water Assessment Phase II	0.00	0.00	0.00	2,500.00	2,500.00	0
10-393-03	Water Assessment Interest	518.62	5,000.00	499.15	3,457.43	1,542.57-	69
10-393-05	Special Assessment Fifty Lakes/Goldsboro	739.44	2,500.00	0.00	2,872.44	372.44	115
10-393-06	Special Assessment Interest	0.00	0.00	0.00	5.00	5.00	0
10-399-00	Fund Balance Appropriated	0.00	443,400.00	0.00	0.00	443,400.00-	0
	<b>GENERAL FUND Revenue Totals</b>	<b>688,146.36</b>	<b>6,251,500.00</b>	<b>462,246.73</b>	<b>3,862,084.88</b>	<b>2,389,415.12-</b>	<b>61</b>

**City of Boiling Spring Lakes**  
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-410-00	GOVERNING BODY:	0.00	0.00	0.00	0.00	0.00	0
10-410-02	Salaries	0.00	16,000.00	0.00	8,000.00	8,000.00	50
10-410-03	Legal Fees	1,020.00	35,000.00	10,181.33	25,778.66	9,221.34	74
10-410-05	FICA Taxes	0.00	1,250.00	0.00	612.04	637.96	49
10-410-14	Travel & Training	281.00	10,000.00	0.00	0.00	10,000.00	0
10-410-18	City Auditor Fees	0.00	41,000.00	0.00	26,588.65	14,411.35	65
10-410-26	Legal Advertising	0.00	3,000.00	140.00	812.00	2,188.00	27
10-410-42	Ordinance Codification	0.00	2,500.00	682.50	3,271.80	771.80-	131
10-410-45	Contracted Services	18.63	8,000.00	38.77	6,651.81	1,348.19	83
10-410-53	Collection Fees (Taxes)	3,006.52	15,000.00	1,462.51	10,590.89	4,409.11	71
10-410-55	Vehicle Tax Collection Fees	1,166.47	15,000.00	0.00	5,612.56	9,387.44	37
10-410-57	Miscellaneous	6,562.02	10,000.00	0.00	32.77	9,967.23	0
	<b>410 GOVERNING BODY:</b>	<b>12,054.64</b>	<b>156,750.00</b>	<b>12,505.11</b>	<b>87,951.18</b>	<b>68,798.82</b>	<b>56</b>
10-420-00	ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0
10-420-01	Overtime Wages	0.00	1,000.00	0.00	0.00	1,000.00	0
10-420-02	Salaries	39,640.67	579,000.00	61,174.07	333,492.23	245,507.77	58
10-420-04	Professional Services	0.00	5,000.00	0.00	8,020.50	3,020.50-	160
10-420-05	FICA Taxes	2,884.65	44,500.00	4,527.31	24,579.45	19,920.55	55
10-420-06	Group Insurance Coverage	5,982.42	54,000.00	0.00	19,100.54	34,899.46	35
10-420-07	Retirement Contribution	5,113.62	81,000.00	8,350.24	45,485.92	35,514.08	56
10-420-08	401(k) Contribution	1,982.02	29,000.00	3,058.74	16,661.60	12,338.40	57
10-420-09	Unemployment Compensation	0.00	3,000.00	0.00	0.00	3,000.00	0
10-420-10	Retiree Supplemental Insurance	3,337.01	18,000.00	0.00	6,093.80	11,906.20	34
10-420-11	Telephone & Postage	635.22	11,000.00	494.50	3,897.66	7,102.34	35
10-420-12	Volunteer Appreciation	0.00	3,000.00	0.00	1,373.23	1,626.77	46
10-420-13	Electric & Water Utility Charges	1,791.42	19,000.00	372.85	6,998.85	12,001.15	37

**City of Boiling Spring Lakes**  
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-420-14	Travel & Training	439.25	11,500.00	0.00	345.00	11,155.00	3
10-420-17	Vehicle Maintenance	0.00	1,000.00	181.00	615.89	384.11	62
10-420-31	Gas, Oil & Tires	88.40	2,500.00	84.09	840.64	1,659.36	34
10-420-32	Office Supplies	440.06	5,000.00	81.96	1,495.35	3,504.65	30
10-420-35	Emergency Response	0.00	6,250.00	0.00	0.00	6,250.00	0
10-420-36	Fire Department Contingency	0.00	12,000.00	0.00	0.00	12,000.00	0
10-420-45	Contracted Services	4,240.82	68,500.00	3,996.22	46,125.42	22,374.58	67
10-420-53	Dues & Subscriptions	0.00	13,200.00	0.00	10,328.00	2,872.00	78
10-420-54	General & Property Insurance	682.62	98,000.00	181.39	103,231.47	5,231.47-	105
10-420-55	Workers Compensation Insurance	0.00	60,000.00	5,566.68-	48,717.15	11,282.85	81
10-420-57	Miscellaneous Expense	1,777.37	10,000.00	369.74	9,180.75	819.25	92
10-420-75	Debt Service Payments	6,666.67	80,000.00	0.00	40,484.47	39,515.53	51
10-420-76	Debt Service Interest Payments	1,404.28	14,000.00	0.00	3,099.72	10,900.28	22
	<b>420 ADMINISTRATION:</b>	<b>77,106.50</b>	<b>1,229,450.00</b>	<b>77,305.43</b>	<b>730,167.64</b>	<b>499,282.36</b>	<b>59</b>
10-490-00	ANIMAL CONTROL:	0.00	0.00	0.00	0.00	0.00	0
10-490-11	Telephone & Postage	57.60	700.00	41.46	248.67	451.33	36
10-490-14	Travel & Training	0.00	500.00	0.00	0.00	500.00	0
10-490-17	Vehicle Maintenance	0.00	1,100.00	181.00	181.00	919.00	16
10-490-31	Gas, Oil & Tires	35.25	4,000.00	173.29	707.12	3,292.88	18
10-490-32	Office Supplies	0.00	750.00	0.00	179.99	570.01	24
10-490-33	Supplies	34.98	500.00	0.00	159.89	340.11	32
10-490-36	Uniform Allowance	0.00	1,000.00	0.00	178.74	821.26	18
10-490-57	Miscellaneous	0.00	450.00	0.00	100.00	350.00	22
10-490-72	Non-Capital Outlay	0.00	2,000.00	0.00	0.00	2,000.00	0
	<b>490 ANIMAL CONTROL:</b>	<b>127.83</b>	<b>11,000.00</b>	<b>395.75</b>	<b>1,755.41</b>	<b>9,244.59</b>	<b>16</b>
10-500-00	BUILDING AND GROUNDS:	0.00	0.00	0.00	0.00	0.00	0

**City of Boiling Spring Lakes**  
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-500-01	Overtime Wages	0.00	1,000.00	0.00	53.55	946.45	5
10-500-02	Salaries	7,155.40	195,000.00	20,974.74	108,552.08	86,447.92	56
10-500-03	Part Time Salaries	0.00	17,000.00	0.00	0.00	17,000.00	0
10-500-05	FICA Taxes	511.02	15,000.00	1,550.03	7,962.86	7,037.14	53
10-500-06	Group Insurance Coverage	160.96-	36,000.00	0.00	13,101.06	22,898.94	36
10-500-07	Retirement Contribution	923.05	25,000.00	2,863.06	14,186.52	10,813.48	57
10-500-08	401(k) Contribution	357.76	10,000.00	1,048.75	5,196.59	4,803.41	52
10-500-11	Telephone & Postage	48.57	1,000.00	33.41	192.37	807.63	19
10-500-13	Generator Maintenance	0.00	5,000.00	250.00	250.00	4,750.00	5
10-500-14	Travel & Training	0.00	2,500.00	0.00	0.00	2,500.00	0
10-500-16	Equipment & Maintenance	0.00	3,000.00	246.08	1,375.49	1,624.51	46
10-500-17	Vehicle Maintenance	0.00	4,000.00	923.02	7,700.65	3,700.65-	193
10-500-18	Lawn Care	0.00	2,500.00	0.00	357.69	2,142.31	14
10-500-19	Landscaping	233.66	4,500.00	0.00	113.55	4,386.45	3
10-500-20	Park Repair & Maintenance	0.00	3,000.00	0.00	2,419.65	580.35	81
10-500-21	Police Dept. Building Repair & Maint	0.00	2,500.00	112.18	4,311.81	1,811.81-	172
10-500-22	City Hall Building Repair & Maintenance	540.60	12,000.00	525.60	32,002.83	20,002.83-	267
10-500-23	Community Ctr Bldg Repair & Maint	225.00	6,000.00	150.00	2,903.35	3,096.65	48
10-500-24	Public Works Garage Bldg Repair & Maint	8.91	5,000.00	1,808.10	2,584.22	2,415.78	52
10-500-25	Club House Repair & Maintenance	0.00	0.00	1,183.37	1,183.37	1,183.37-	0
10-500-31	Gas, Oil & Tires	266.78	7,500.00	2,621.40	7,747.92	247.92-	103
10-500-32	Office Supplies	170.00	1,000.00	43.71	499.82	500.18	50
10-500-33	Janitorial Supplies City Hall	36.00	2,000.00	34.89	1,548.06	451.94	77
10-500-34	Janitorial Supplies	0.00	1,000.00	34.89	732.68	267.32	73
10-500-36	Uniform Allowance	45.92	3,000.00	360.59	905.05	2,094.95	30
10-500-45	Contracted Services	11.18	3,000.00	19.30	2,397.76	602.24	80
10-500-46	Pest & Termite Control	535.00	2,000.00	90.00	895.00	1,105.00	45

**City of Boiling Spring Lakes**  
Statement of Revenue and Expenditures

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-500-57	Miscellaneous Expenses	0.00	500.00	85.62	292.85	207.15	59
10-500-72	Non-Capital Outlay	0.00	2,000.00	0.00	0.00	2,000.00	0
	<b>500 BUILDING AND GROUNDS:</b>	<b>10,907.89</b>	<b>372,000.00</b>	<b>34,958.74</b>	<b>219,466.78</b>	<b>152,533.22</b>	<b>59</b>
10-510-00	PUBLIC SAFETY:	0.00	0.00	0.00	0.00	0.00	0
10-510-01	Overtime Wages	5,075.06	13,000.00	5,149.49	16,301.03	3,301.03-	125
10-510-02	Salaries	74,101.07	1,050,000.00	101,676.42	511,372.59	538,627.41	49
10-510-03	Part Time Salaries	410.40	12,000.00	510.30	2,107.18	9,892.82	18
10-510-04	Professional Services	400.00	3,500.00	0.00	775.00	2,725.00	22
10-510-05	FICA Taxes	6,010.61	83,000.00	8,098.23	39,812.39	43,187.61	48
10-510-06	Group Insurance Coverage	20,478.21	161,000.00	0.00	60,320.32	100,679.68	37
10-510-07	Retirement Contribution	10,714.20	158,500.00	15,470.46	76,264.47	82,235.53	48
10-510-08	401(k) Contribution	3,874.30	52,000.00	5,214.55	25,707.89	26,292.11	49
10-510-09	Retiree Supplemental Insurance	89.00	1,500.00	0.00	445.00	1,055.00	30
10-510-11	Telephone & Postage	1,319.77	20,600.00	1,301.35	7,844.56	12,755.44	38
10-510-13	Electric & Water Utility Charges	1,315.43	14,000.00	158.62	7,951.68	6,048.32	57
10-510-14	Travel & Training	216.00	5,000.00	601.24	1,966.09	3,033.91	39
10-510-16	Equipment & Maintenance	404.54	3,000.00	50.97	675.96	2,324.04	23
10-510-17	Vehicle Maintenance	1,509.41	15,000.00	2,713.38	15,878.71	878.71-	106
10-510-18	Communication Equipment Maintenance	0.00	5,000.00	0.00	0.00	5,000.00	0
10-510-31	Gas, Oil & Tires	3,382.02	59,700.00	2,947.37	25,627.51	34,072.49	43
10-510-32	Office Supplies	360.37	2,500.00	71.89	1,161.32	1,338.68	46
10-510-34	Janitorial Supplies	34.33	2,000.00	34.89	1,400.00	600.00	70
10-510-36	Uniform Allowance	3,829.99	16,900.00	1,442.31	9,261.29	7,638.71	55
10-510-37	Crime Prevention	0.00	4,000.00	0.00	548.09	3,451.91	14
10-510-45	Contracted Services	5,584.16	110,250.00	6,508.74	67,488.07	42,761.93	61
10-510-51	Special Investigations	0.00	6,500.00	1,460.00	1,907.74	4,592.26	29

**City of Boiling Spring Lakes**  
Statement of Revenue and Expenditures

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-510-52	Fees for Investigations	0.00	2,000.00	0.00	0.00	2,000.00	0
10-510-53	Dues & Subscriptions	700.00	1,800.00	200.00	950.00	850.00	53
10-510-57	Miscellaneous Expense	181.00	3,000.00	221.98	1,725.03	1,274.97	58
10-510-61	Small Fry Fishing Tournament	0.00	1,800.00	0.00	0.00	1,800.00	0
10-510-75	Debt Service Payments	1,811.58	123,700.00	1,811.58	99,922.06	23,777.94	81
	<b>510 PUBLIC SAFETY:</b>	<b>141,801.45</b>	<b>1,931,250.00</b>	<b>155,643.77</b>	<b>977,413.98</b>	<b>953,836.02</b>	<b>51</b>
10-530-00	CODE ENFORCEMENT:	0.00	0.00	0.00	0.00	0.00	0
10-530-01	Overtime Wages	89.24	1,000.00	0.00	0.00	1,000.00	0
10-530-02	Salaries	2,326.92	62,000.00	6,996.57	35,082.88	26,917.12	57
10-530-05	FICA Taxes	184.83	5,000.00	519.60	2,616.09	2,383.91	52
10-530-06	Group Insurance Coverage	1,411.26	9,000.00	0.00	4,392.48	4,607.52	49
10-530-07	Retirement Contribution	311.68	9,000.00	955.02	4,788.78	4,211.22	53
10-530-08	401(k) Contribution	120.81	3,500.00	349.83	1,754.15	1,745.85	50
10-530-11	Telephone & Postage	16.19	1,900.00	47.31	420.71	1,479.29	22
10-530-14	Travel & Training	0.00	2,000.00	0.00	0.00	2,000.00	0
10-530-17	Vehicle Maintenance	0.00	2,500.00	181.00	1,032.16	1,467.84	41
10-530-31	Gas, Oil & Tires	51.21	2,000.00	40.51	1,218.91	781.09	61
10-530-32	Office Supplies	0.00	400.00	0.00	0.00	400.00	0
10-530-33	Departmental Supplies	0.00	150.00	0.00	0.00	150.00	0
10-530-36	Uniform Allowance	12.80	250.00	0.00	0.00	250.00	0
10-530-45	Contracted Services	337.20	9,000.00	353.76	7,101.02	1,898.98	79
10-530-46	Contracted Serv Demolition Abatement	0.00	20,000.00	0.00	0.00	20,000.00	0
10-530-53	Dues & Subscriptions	0.00	200.00	0.00	0.00	200.00	0
10-530-57	Miscellaneous Expense	0.00	100.00	0.00	0.00	100.00	0
10-530-75	Debt Service Payments	0.00	7,250.00	535.72	3,750.04	3,499.96	52
	<b>530 CODE ENFORCEMENT:</b>	<b>4,862.14</b>	<b>135,250.00</b>	<b>9,979.32</b>	<b>62,157.22</b>	<b>73,092.78</b>	<b>46</b>



**City of Boiling Spring Lakes**  
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-540-00	INSPECTIONS:	0.00	0.00	0.00	0.00	0.00	0
10-540-01	Overtime Wages	0.00	1,000.00	0.00	0.00	1,000.00	0
10-540-02	Salaries	13,304.54	194,000.00	22,546.77	110,721.17	83,278.83	57
10-540-05	FICA Taxes	1,007.51	15,000.00	1,692.51	8,292.35	6,707.65	55
10-540-06	Group Insurance Coverage	2,826.32	27,000.00	0.00	13,177.44	13,822.56	49
10-540-07	Retirement Contribution	1,716.28	27,500.00	3,077.64	15,113.47	12,386.53	55
10-540-08	401(k) Contribution	665.22	10,000.00	1,127.34	5,536.06	4,463.94	55
10-540-11	Telephone & Postage	255.40	3,300.00	265.01	1,565.14	1,734.86	47
10-540-14	Travel & Training	0.00	6,900.00	260.00	1,309.52	5,590.48	19
10-540-16	Office Equipment	0.00	500.00	0.00	0.00	500.00	0
10-540-17	Vehicle Maintenance	0.00	1,000.00	181.00	181.00	819.00	18
10-540-31	Gas, Oil & Tires	76.75	2,000.00	78.43	666.34	1,333.66	33
10-540-32	Office Supplies	3.64	500.00	0.00	125.87	374.13	25
10-540-33	Departmental Supplies	0.00	1,600.00	0.00	204.96	1,395.04	13
10-540-36	Uniform Allowance	0.00	600.00	0.00	0.00	600.00	0
10-540-45	Contracted Services	965.67	20,000.00	1,091.03	13,980.36	6,019.64	70
10-540-53	Dues & Subscriptions	0.00	1,400.00	0.00	360.00	1,040.00	26
10-540-57	Miscellaneous Expense	0.00	250.00	36.50	36.50	213.50	15
	<b>540 INSPECTIONS:</b>	<b>20,821.33</b>	<b>312,550.00</b>	<b>30,356.23</b>	<b>171,270.18</b>	<b>141,279.82</b>	<b>55</b>
10-550-00	PLANNING & ZONING	0.00	0.00	0.00	0.00	0.00	0
10-550-01	Overtime Wages	0.00	1,000.00	0.00	0.00	1,000.00	0
10-550-02	Salaries	7,369.32	104,000.00	6,322.53	40,099.72	63,900.28	39
10-550-04	Professional Services	0.00	10,000.00	0.00	2,062.50	7,937.50	21
10-550-05	FICA Taxes	555.32	8,000.00	479.40	3,037.82	4,962.18	38
10-550-06	Group Insurance Coverage	2,650.20	18,000.00	0.00	5,097.56	12,902.44	28
10-550-07	Retirement Contribution	950.64	15,000.00	863.04	5,473.69	9,526.31	36

**City of Boiling Spring Lakes**  
Statement of Revenue and Expenditures

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-550-08	401(k) Contribution	368.46	5,500.00	316.14	2,005.06	3,494.94	36
10-550-11	Telephone & Postage	38.01	2,200.00	110.67	647.37	1,552.63	29
10-550-14	Travel & Training	0.00	4,500.00	0.00	546.55	3,953.45	12
10-550-16	Office Equipment	0.00	500.00	0.00	0.00	500.00	0
10-550-17	Vehicle Maintenance	0.00	500.00	181.00	181.00	319.00	36
10-550-31	Gas, Oil & Tires	0.00	1,200.00	0.00	97.37	1,102.63	8
10-550-32	Office Supplies	0.00	700.00	0.00	47.93	652.07	7
10-550-33	Departmental Supplies	0.00	200.00	0.00	0.00	200.00	0
10-550-36	Uniform Allowance	0.00	150.00	0.00	0.00	150.00	0
10-550-45	Contracted Services	690.90	18,300.00	2,284.67	12,213.04	6,086.96	67
10-550-53	Dues & Subscriptions	0.00	800.00	0.00	40.00	760.00	5
10-550-57	Miscellaneous Expense	0.00	250.00	0.00	0.00	250.00	0
10-550-75	Debt Service Payments	560.61	0.00	0.00	0.00	0.00	0
	<b>550 PLANNING &amp; ZONING</b>	<b>13,183.46</b>	<b>190,800.00</b>	<b>10,557.45</b>	<b>71,549.61</b>	<b>119,250.39</b>	<b>38</b>
10-560-00	STREET REPAIR & CONSTRUCTION:	0.00	0.00	0.00	0.00	0.00	0
10-560-01	Overtime Wages	0.00	1,000.00	0.00	0.00	1,000.00	0
10-560-02	Salaries	27,974.61	403,000.00	44,040.95	230,637.76	172,362.24	57
10-560-03	Part Time Salaries	0.00	23,000.00	0.00	0.00	23,000.00	0
10-560-04	Professional Services	0.00	6,000.00	0.00	1,050.00	4,950.00	18
10-560-05	FICA Taxes	2,010.03	33,000.00	3,228.65	16,941.37	16,058.63	51
10-560-06	Group Insurance Coverage	7,136.10	63,000.00	0.00	21,698.88	41,301.12	34
10-560-07	Retirement Contribution	3,387.50	56,500.00	6,011.56	30,807.74	25,692.26	55
10-560-08	401(k) Contribution	1,312.99	20,500.00	2,202.05	10,651.90	9,848.10	52
10-560-09	Retiree Insurance Supplement	1,059.74	14,000.00	0.00	5,753.90	8,246.10	41
10-560-10	Street Light Utility Charges	694.86	18,500.00	0.00	8,230.14	10,269.86	44
10-560-11	Telephone & Postage	119.06	1,700.00	104.83	612.77	1,087.23	36

**City of Boiling Spring Lakes**  
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-560-12	Propane	747.95	2,000.00	0.00	665.03	1,334.97	33
10-560-13	Electric & Water Utility Charges	366.69	7,000.00	82.14	3,469.90	3,530.10	50
10-560-14	Travel & Training	0.00	4,000.00	0.00	0.00	4,000.00	0
10-560-15	Street Surfacing & Maintenance	0.00	0.00	0.00	486.28	486.28-	0
10-560-16	Equipment Maintenance	1,395.30	20,000.00	1,414.94	15,001.78	4,998.22	75
10-560-17	Office Equipment & Repairs	0.00	0.00	0.00	538.33	538.33-	0
10-560-31	Gas, Oil & Tires	2,281.20	30,000.00	1,458.14	12,165.59	17,834.41	41
10-560-32	Office Supplies	0.00	1,000.00	49.68	206.42	793.58	21
10-560-33	Shop Supplies	159.09	5,000.00	295.51	3,183.04	1,816.96	64
10-560-34	Janitorial Supplies	0.00	500.00	0.00	262.39	237.61	52
10-560-36	Uniform Allowance	0.00	3,000.00	99.95	249.83	2,750.17	8
10-560-37	Safety Signs	0.00	5,000.00	0.00	526.77	4,473.23	11
10-560-38	Safety Supplies	123.24	5,000.00	179.99	1,020.30	3,979.70	20
10-560-44	Debris Removal	0.00	5,000.00	0.00	0.00	5,000.00	0
10-560-45	Contracted Services	1,308.71	35,000.00	1,315.44	13,312.78	21,687.22	38
10-560-53	Dues & Subscriptions	0.00	500.00	32.00	32.00	468.00	6
10-560-57	Miscellaneous Expense	64.48	1,500.00	0.00	407.97	1,092.03	27
10-560-75	Debt Service Payments	739.55	9,000.00	706.87	4,948.09	4,051.91	55
	<b>560 STREET REPAIR &amp; CONSTRUCTION:</b>	<b>50,881.10</b>	<b>773,700.00</b>	<b>61,222.70</b>	<b>382,860.96</b>	<b>390,839.04</b>	<b>49</b>
10-570-00	DAMS / LAKES / STORMWATER:	0.00	0.00	0.00	0.00	0.00	0
10-570-04	Professional Services	0.00	15,000.00	2,669.20	2,669.20	12,330.80	18
10-570-13	Electric & Water Utility Charges	131.26	2,000.00	0.00	932.00	1,068.00	47
10-570-17	Equipment Maintenance	0.00	1,000.00	0.00	0.00	1,000.00	0
10-570-59	Water Testing Lakes	0.00	3,000.00	0.00	123.18	2,876.82	4
10-570-72	Non-Capital Outlay	0.00	5,000.00	0.00	4,559.87	440.13	91
	<b>570 DAMS / LAKES / STORMWATER:</b>	<b>131.26</b>	<b>26,000.00</b>	<b>2,669.20</b>	<b>8,284.25</b>	<b>17,715.75</b>	<b>32</b>

**City of Boiling Spring Lakes**  
Statement of Revenue and Expenditures

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-580-00	ENVIRONMENTAL PROTECTION:	0.00	0.00	0.00	0.00	0.00	0
10-590-00	PUBLIC HEALTH MOSQUITO CONTROL:	0.00	0.00	0.00	0.00	0.00	0
10-590-14	Travel & Training	0.00	500.00	0.00	404.12	95.88	81
10-590-17	Equipment & Maintenance	0.00	500.00	181.00	181.00	319.00	36
10-590-31	Gas, Oil & Tires	0.00	500.00	0.00	0.00	500.00	0
10-590-34	Chemical Supplies	0.00	4,000.00	0.00	2,178.29	1,821.71	54
10-590-36	NPDES Permit Fees	0.00	500.00	0.00	0.00	500.00	0
	<b>590 PUBLIC HEALTH MOSQUITO CONTROL:</b>	<b>0.00</b>	<b>6,000.00</b>	<b>181.00</b>	<b>2,763.41</b>	<b>3,236.59</b>	<b>46</b>
10-600-00	PLANNING BOARD	0.00	0.00	0.00	0.00	0.00	0
10-600-32	Planning Board Supplies	0.00	500.00	0.00	0.00	500.00	0
10-610-00	COMMUNITY APPEARANCE	0.00	0.00	0.00	0.00	0.00	0
10-610-57	Community Appearance Miscellaneous	0.00	1,000.00	0.00	0.00	1,000.00	0
10-620-00	SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00	0
10-620-32	Office Supplies	0.00	100.00	0.00	14.90	85.10	15
10-620-35	Special Events Projects	0.00	0.00	1,000.00	1,381.10	1,381.10-	0
10-620-77	Eggstravaganza	0.00	1,200.00	0.00	0.00	1,200.00	0
10-620-78	High School Graduation Recognition	0.00	600.00	0.00	0.00	600.00	0
10-620-81	Mayor's Cup Golf Tournament	191.04	0.00	0.00	1,896.87	1,896.87-	0
10-620-82	Fall Festival / Haunted Hayride	0.00	2,500.00	0.00	1,497.50	1,002.50	60
10-620-84	Christmas Festival	315.13	1,000.00	491.02	805.50	194.50	81
	<b>620 SPECIAL EVENTS</b>	<b>506.17</b>	<b>5,400.00</b>	<b>1,491.02</b>	<b>5,595.87</b>	<b>195.87-</b>	<b>104</b>
10-630-00	PARKS & RECREATION:	0.00	0.00	0.00	0.00	0.00	0
10-630-01	Overtime Wages	0.00	1,000.00	0.00	544.83	455.17	54

**City of Boiling Spring Lakes**  
Statement of Revenue and Expenditures

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-630-02	Salaries	16,247.94	229,500.00	3,321.86	128,257.69	101,242.31	56
10-630-03	Part Time Salaries	2,658.28	55,000.00	27,769.51	46,287.72	8,712.28	84
10-630-05	FICA Taxes	1,443.02	21,000.00	2,370.37	13,356.04	7,643.96	64
10-630-06	Group Insurance Coverage	5,698.88	36,000.00	0.00	17,965.92	18,034.08	50
10-630-07	Retirement Contribution	2,067.00	32,500.00	3,578.01	18,144.38	14,355.62	56
10-630-08	401(k) Contribution	801.16	11,500.00	1,310.63	6,646.32	4,853.68	58
10-630-10	Retiree Supplemental Insurance	1,258.00	18,000.00	0.00	3,924.00	14,076.00	22
10-630-11	Telephone & Postage	102.79	3,000.00	221.38	1,294.94	1,705.06	43
10-630-13	Electric & Water Utility Charges	941.50	18,700.00	96.94	5,461.37	13,238.63	29
10-630-14	Travel & Training	140.00	2,500.00	508.87	813.98	1,686.02	33
10-630-16	Equipment & Maintenance	1,240.80	5,500.00	0.00	656.04	4,843.96	12
10-630-17	Vehicle Maintenance	0.00	5,000.00	181.00	4,941.40	58.60	99
10-630-18	Park Equipment	0.00	2,200.00	0.00	985.00	1,215.00	45
10-630-26	Advertising	160.00	4,000.00	279.99	1,699.99	2,300.01	42
10-630-31	Gas, Oil & Tires	163.43	5,500.00	377.59	3,909.61	1,590.39	71
10-630-32	Office Supplies	87.27	3,500.00	11.96	589.02	2,910.98	17
10-630-34	Janitorial Supplies	421.11	3,500.00	0.00	1,858.09	1,641.91	53
10-630-36	UNIFORM ALLOWANCE	0.00	2,000.00	641.73	764.29	1,235.71	38
10-630-40	Brunswick Senior Resource Donations Paid	706.16	0.00	1,134.31	2,230.31	2,230.31-	0
10-630-42	Adult Programs	412.86	25,000.00	2,067.17	14,995.61	10,004.39	60
10-630-43	Youth Programs	459.06	28,000.00	1,242.96	14,157.65	13,842.35	51
10-630-45	Contracted Services	4,603.61	104,100.00	2,548.00	44,102.30	59,997.70	42
10-630-53	Dues & Subscriptions	0.00	1,600.00	0.00	0.00	1,600.00	0
10-630-57	Miscellaneous Expense	0.00	500.00	0.00	248.05	251.95	50
10-630-74	Capital Outlay	0.00	175,000.00	0.00	18,750.00	156,250.00	11
10-630-75	Debt Service Payments	0.00	150,000.00	10,250.20	63,881.80	86,118.20	43
10-630-76	Debt Service Interest Payments	0.00	0.00	0.00	6,024.37	6,024.37-	0

**City of Boiling Spring Lakes**  
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-630-77	Programs	575.14	15,450.00	1,095.93	7,570.83	7,879.17	49
	<b>630 PARKS &amp; RECREATION:</b>	<b>40,188.01</b>	<b>959,550.00</b>	<b>59,008.41</b>	<b>430,061.55</b>	<b>529,488.45</b>	<b>45</b>
10-650-00	GRANTS COMMITTEE	0.00	0.00	0.00	0.00	0.00	0
10-650-04	Professional Services	0.00	3,000.00	0.00	0.00	3,000.00	0
10-660-00	LIBRARY	0.00	0.00	0.00	0.00	0.00	0
10-660-32	Library Supplies	71.21	3,000.00	361.97	1,483.22	1,516.78	49
10-660-53	Dues & Subscriptions	0.00	300.00	0.00	123.00	177.00	41
	<b>660 LIBRARY</b>	<b>71.21</b>	<b>3,300.00</b>	<b>361.97</b>	<b>1,606.22</b>	<b>1,693.78</b>	<b>49</b>
10-670-00	INTERFUND TRANSFERS:	0.00	0.00	0.00	0.00	0.00	0
10-670-30	TRSF TO COMMUNITY BLDG CAPITAL	0.00	47,000.00	0.00	0.00	47,000.00	0
10-999-00	CONTINGENCY FUND (GF)	0.00	87,000.00	0.00	0.00	87,000.00	0
	<b>GENERAL FUND Expenditure Totals</b>	<b>372,642.99</b>	<b>6,251,500.00</b>	<b>456,636.10</b>	<b>3,152,904.26</b>	<b>3,098,595.74</b>	<b>50</b>

<b>10 GENERAL FUND</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>688,146.36</b>	<b>462,246.73</b>	<b>3,862,084.88</b>
<b>Expenditures:</b>	<b>372,642.99</b>	<b>456,636.10</b>	<b>3,152,904.26</b>
<b>Net Income:</b>	<b>315,503.37</b>	<b>5,610.63</b>	<b>709,180.62</b>

<b>Grand Totals</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>688,146.36</b>	<b>462,246.73</b>	<b>3,862,084.88</b>

**City of Boiling Spring Lakes**  
Statement of Revenue and Expenditures

<b>Expenditures:</b>	<u>372,642.99</u>	<u>456,636.10</u>	<u>3,152,904.26</u>
<b>Net Income:</b>	315,503.37	5,610.63	709,180.62

**City of Boiling Spring Lakes**  
Statement of Revenue and Expenditures - Standard

<b>Revenue Account Range:</b> 20-000-00 to 20-999-99	<b>Include Non-Anticipated:</b> Yes	<b>Year To Date As Of:</b> 01/31/25
<b>Expend Account Range:</b> 20-000-00 to 20-999-99	<b>Include Non-Budget:</b> No	<b>Current Period:</b> 01/01/25 to 01/31/25
<b>Print Zero YTD Activity:</b> No		<b>Prior Year:</b> 01/01/24 to 01/31/24

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
20-343-00	State Street Aid Allocation	0.00	330,000.00	204,336.23	408,672.47	78,672.47	124
	<b>POWELL BILL FUND Revenue Totals</b>	<b>0.00</b>	<b>330,000.00</b>	<b>204,336.23</b>	<b>408,672.47</b>	<b>78,672.47</b>	<b>123</b>

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
20-560-00	STREET REPAIR & CONST.:	0.00	0.00	0.00	0.00	0.00	0
20-560-04	PROFESSIONAL SERVICES	22,300.00	25,000.00	500.00	1,433.50	23,566.50	6
20-560-15	STREET SURFACING & MAINT.	9,652.60	50,000.00	3,252.22	96,379.84	46,379.84-	193
20-560-16	MAINTENANCE - EQUIPMENT	0.00	0.00	0.00	8,684.00	8,684.00-	0
20-560-19	PAVING PROJECTS	0.00	245,000.00	0.00	28,723.59	216,276.41	12
20-560-33	STREET DEPT. SUPPLIES	0.00	5,000.00	0.00	0.00	5,000.00	0
20-560-34	STREET CULVERTS	0.00	5,000.00	0.00	0.00	5,000.00	0
	<b>560 STREET REPAIR &amp; CONST.:</b>	<b>31,952.60</b>	<b>330,000.00</b>	<b>3,752.22</b>	<b>135,220.93</b>	<b>194,779.07</b>	<b>41</b>
	<b>POWELL BILL FUND Expenditure Totals</b>	<b>31,952.60</b>	<b>330,000.00</b>	<b>3,752.22</b>	<b>135,220.93</b>	<b>194,779.07</b>	<b>41</b>

20 POWELL BILL FUND	Prior	Current	YTD
<b>Revenues:</b>	<b>0.00</b>	<b>204,336.23</b>	<b>408,672.47</b>
<b>Expenditures:</b>	<b>31,952.60</b>	<b>3,752.22</b>	<b>135,220.93</b>
<b>Net Income:</b>	<b>31,952.60-</b>	<b>200,584.01</b>	<b>273,451.54</b>

Grand Totals	Prior	Current	YTD
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**City of Boiling Spring Lakes**  
Statement of Revenue and Expenditures

<b>Revenues:</b>	<b>0.00</b>	<b>204,336.23</b>	<b>408,672.47</b>
<b>Expenditures:</b>	<b>31,952.60</b>	<b>3,752.22</b>	<b>135,220.93</b>
<b>Net Income:</b>	<b>31,952.60-</b>	<b>200,584.01</b>	<b>273,451.54</b>

## PLANNING & ZONING

January 2025

### ZONING

**APPLICATIONS SUBMITTED = 28 PERMITS ISSUED = 17**

		Applications Submitted	Permits Issued	Denied/Expired Incomplete Application	
RESIDENTIAL		28	17	1	
NON-RESIDENTIAL		0	0	0	
<b>TOTAL</b>		<b>28</b>	<b>17</b>	<b>1</b>	

~RESIDENTIAL ZONING PERMITS ISSUED BY TYPE~

Single-family Residential	Manuf Home	Accessory Bldgs	Additions	Habitability Compliance	Total Res Issued
3	1	13	0	0	17

~NON-RESIDENTIAL ZONING PERMITS ISSUED BY TYPE~

Commercial Building	Zoning Compliance	Accessory Bldgs	Additions	Other (signs, food trucks)	Total Non-Res Issued
0	0	0	0	0	0

### FLOODPLAIN DEVELOPMENT

**APPLICATIONS SUBMITTED = 2 PERMITS ISSUED = 0**

	Applications Submitted January	Issued Jan	USACE PCN Required	USACE NWP Issued	Section 13-81 (Excavation) Approval Issued
RESIDENTIAL	2	0	0	0	0
NON-RESIDENTIAL	0	0	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### TREE REMOVAL

**Applications Submitted = 11 Permits Issued = 5**

		Applications Submitted	Issued	Denied/Incomplete Application	
RESIDENTIAL		11	5	0	
NON-RESIDENTIAL		0	0	0	
<b>TOTAL</b>		<b>11</b>	<b>5</b>	<b>0</b>	

**TREE REMOVAL APPLICATIONS PROCESSED BY RCW ZONE TYPE - JANUARY 2025**

TREE REMOVAL APPLICATIONS	Green - No USFWS	Red - USFWS Coord	Blue - USFWS Coord
Green - City Permit Only	3	0	8

### DRIVEWAY PERMITS ISSUED

9

### RIGHT-OF-WAY PERMITS ISSUED

0

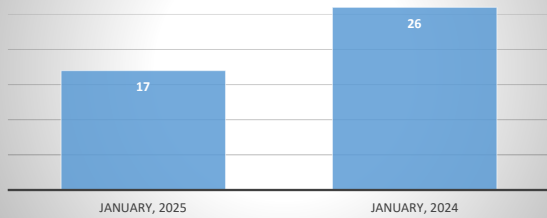
### ZONING & CODE ENFORCEMENT

### ~FEES COLLECTED~

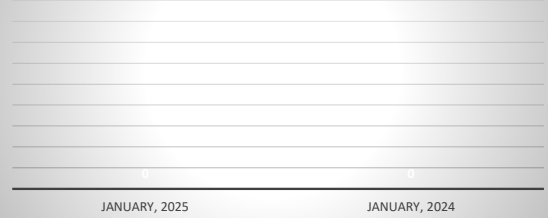
	TOTAL		January 2025	Fiscal-YTD
<b>PLANNING &amp; ZONING:</b>		ZONING PERMITS	\$1,760.00	\$19,550.00
ZONING/CLEARING INSPECTIONS	14	PLANNING&DEV/BOA	\$50.00	\$2,340.00
<b>CODE ENFORCEMENT:</b>		CODE ENFORCEMENT	\$0.00	\$1,650.00
C.E. CASES OPENED	20	ABATEMENTS	\$0.00	\$0.00
C.E. CASES CLOSED	16	DRIVEWAY PERMITS	\$1,375.00	\$12,930.00
NOV/Door Hanger	20			
IN PROGRESS	40			
		<b>TOTAL</b>	<b>\$3,185.00</b>	<b>\$36,470.00</b>

## PLANNING & ZONING

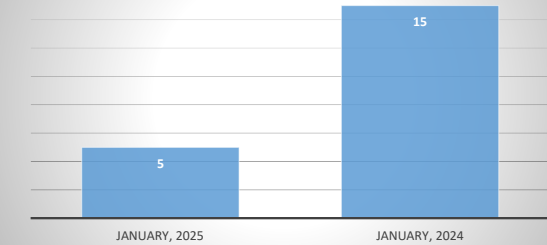
### ZONING PERMITS ISSUED



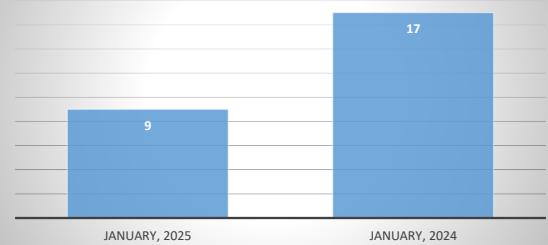
### FLOODPLAIN/ROW PERMITS ISSUED



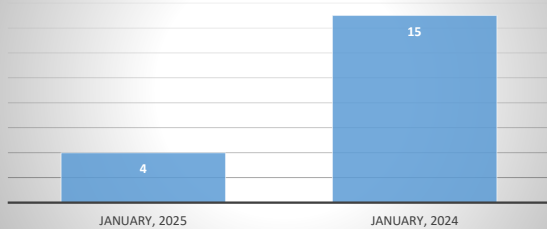
### TREE PERMITS ISSUED



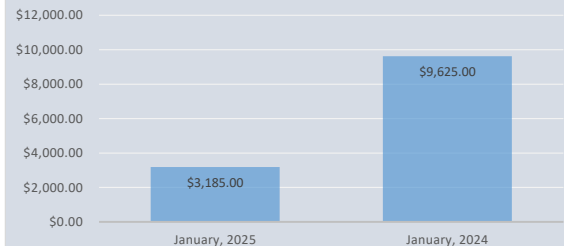
### DRIVEWAY PERMITS ISSUED



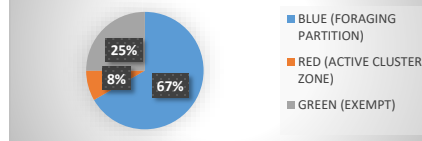
### NEW HOME CONSTRUCTION PERMITS



### FEES COLLECTED ~ PLANNING & ZONING



### USFWS Requests by Type



## PLANNING & ZONING UPDATES

**January Board of Commissioner's Meeting - Public Hearings - Article 5, Section 5.5 & Article 9, Section 9.2**

**January Planning Board Meeting - SB 382 Presentation - No Local Government Initiated Downzoning**

**Major Site Plan (2024-09-0001) - Mini Storage (Enclosed) w/Outdoor Storage - Revisions Received - February Planning Board Agenda**

**Minor Site Plan (2024-08-0001) - Offices - Review Complete - Awaiting Elevations & NCDOT Driveway Permit & NCDOT Encroachment Agreement**

**Major Site Plan (2023-0100) - Mini-Storage - Preliminary Review Complete - Awaiting Revisions**

**Minor Site Plan (2024-07-0001) - Contractor Office & Storage - Preliminary Review Complete - Awaiting Revisions**

**Minor Site Plan (2024-05-0002) - Contractor's Office & Storage - Preliminary Review Complete - Revisions Under Review**

**NC 133 Closed @ Funston Rd. - Drainage Upgrades Project Underway - Estimated Completion September 2025**

**Franchise Ordinance - Duke Energy Progress, LLC - February & March Board of Commissioner's Agenda for Approval**

**PTC 8 - Request for Public Assistance Approved - Recovery Scoping Meeting January 9, 2025 - Deadline March 10, 2025**

# Building and Inspections Department

Month	January		2025
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## ~ Housing & Commercial Building ~

	2024	2025	New Home Construction Value This Month	New Home Construction Value Fiscal Year to Date
New Construction - Residential	5	2	\$587,000.00	\$21,066,000.00
Manufactured Homes	0	4	\$0.00	~~~~~
New Construction ~ Non- Residential	0	1	~~~~~	~~~~~
All Other Building Permits	15	11	~~~~~	~~~~~
<b>Total Building Permits This Month</b>	<b>20</b>	<b>18</b>	~~~~~	~~~~~

## ~ Permitting ~

Trade Permits	Storage/Utility	Garages	Addition ~ 0	Carports
Electrical (13) * Plumbing (12) * Mechanical (18)	Buildings		Remodel / Renovation ~ 3	
43	2	1	3	0
Swimming Pools	Ramps	Docks Piers	Decks	Miscellaneous ~ 3 Demolition ~ 1
0	0	0	0	4
Porches	Sunrooms	Roof	New Home Construction	Manufactured Homes
0	1	0	2	4

## ~ Commercial ~

New Building	Addition	Renovation	Ramps	Miscellaneous
1	0	0	0	0

## ~ Totals ~

	Building	Trade	Total Permits Issued This Month	Building Inspections This Month
	18	43	61	209

## ~ Other ~

Fire Inspections Inspections This Month	Fire Inspections Re Inspects	Fire Inspections Passed	Fire Inspections Working Toward Compliance	Burn Permits Issued
2	0	2		294

## ~ Fees Collected ~

Fees Collected	2024	2025	Fiscal ~ Year to Date 2024	Fiscal - Year to Date 2025
<b>Permitting</b>				
Building Permit Fees (094)	\$21,633.00	\$5,719.00	\$122,995.00	\$114,735.00
Electrical (095)	\$4,315.00	\$2,095.00	\$33,300.00	\$34,120.00
Mechanical / HVAC / Fuel Gas (096)	\$2,660.00	\$2,370.00	\$26,490.00	\$27,655.00
Plumbing (097)	\$2,310.00	\$2,280.00	\$20,895.00	\$19,690.00
Re-Inspect & Penalty Fees (098)	\$1,460.00	\$270.00	\$12,100.00	\$7,370.00
Fire Inspection Fees (099)	\$75.00	\$0.00	\$775.00	\$1,482.00
Building Plan Review Fees (106)	\$750.00	\$200.00	\$750.00	\$1,200.00
Technology Fees (109)	\$365.00	\$315.00	\$2,840.00	\$2,965.00
<b>Total Fees Collected</b>	<b>\$33,568.00</b>	<b>\$13,249.00</b>	<b>\$220,145.00</b>	<b>\$209,217.00</b>

## ~ Updates ~

Fiscal Year to Date Housing ~ 7/1/2024-01/31/2025 Site Built = 57 / Modular = 2 / Manufactured = 5

Fiscal YTD Total New Homes = 64



**City of Boiling Spring Lakes  
Planning Board Meeting Minutes  
January 14, 2025  
City Hall – 6:30 P.M.**

**A. Call to Order**

Chair Lucille Lauderville called the meeting to order at 6:34 P.M.

**B. Pledge of Allegiance**

The Pledge of Allegiance was recited.

Roll Call

**Attendance:**

Lucille Lauderville

Stephanie Bodmer

Travis Cruse

Carrie Moffett

David Van der Vossen — 1<sup>st</sup> Alternate

Shellie Teubner – 2<sup>nd</sup> Alternate

Assistant Manager Nicole Morgan

City Clerk Tanya Shannon

**Excused:** Sharon Zakszeski

**C. Approval of Agenda**

A motion was made by Ms. Moffett to approve the agenda and seconded by Mr. Cruse.

***Unanimous Vote; Motion Carried.***

**D. Potential Conflict of Interest/Association Disclosure**

If any Board member knows of any conflict of interest or association with any item on this agenda, please so state at this time. None stated.

**E. Approval of the Minutes**

Ms. Moffett abstained from voting on the minutes because she was absent at the November meeting.

Ms. Bodmer made a motion to approve the November 12, 2024 Minutes and seconded by Mr. Cruse. ***Unanimous Vote; Motion Carried.***

## **F. Public Comment**

None

## **G. Old Business**

None

## **H. New Business**

### **1. Election of Chair and Vice-Chair**

Ms. Bodmer motioned to appoint Ms. Lauderville as Chair, seconded by Ms. Moffett.  
***Unanimous Vote; Motion Carried.***

Ms. Bodmer motioned to appoint Ms. Moffett as Vice-Chair, seconded by Mr. Cruse.  
***Unanimous Vote; Motion Carried.***

### **2. Approval of the 2025 Planning Board Meeting Schedule**

Ms. Bodmer made a motion to approve the regular meeting schedule for the Planning Board for 2025. The meetings will be held on the second Tuesday of each month at 6:30 P.M. at City Hall. Additionally, the meeting originally scheduled for November 11, 2025, will be moved to November 10, 2025, in observance of Veterans Day. Ms. Teubner seconded the motion. ***Unanimous Vote; Motion Carried.***

### **3. Presentation – Senate Bill 382**

Ms. Nicole Morgan presented information regarding Senate Bill 382, which includes new limits on down-zoning. Ms. Morgan explained that Senate Bill 382 was originally a bill that made changes to the laws of dentistry, but that the Bill sat in conference until it was picked up in November 2024 for a Hurricane Helene relief bill and retitled as Disaster Relief-3/Budget/Various Law Changes. Ms. Morgan went on to state that the governor vetoed Senate Bill 382 on November 26, 2024, but the veto was overridden and Senate Bill 382 became Session Law 2024-57 on December 11, 2024.

Ms. Morgan stated the new legislation revises 160D-601 and now prohibits local government initiated down-zoning without the consent of all property owners whose property is the subject of the down-zoning. In addition, the new legislation amends the definition of down-zoning. Now, per Ms. Morgan, decreasing development density, reducing permitted uses of land, and creating any type of non-conformity will be considered a down-zoning. The exact implications of this new legislation are still unclear, per Ms. Morgan, but actions addressing new uses and adding development standards may now be down-zoning, and some of the new legislation may conflict with State requirements, such as floodplain regulations. The new legislation, per Ms. Morgan, is now in effect and is retroactive to June 14, 2024. Ms. Morgan stated this new legislation affects the text amendment to remove mini-storage from the C-1 zoning district that the Planning Board recommended approval of. The public hearing for that amendment was scheduled on December 3, 2024.

Mr. Van der Vossen confirmed with Ms. Morgan that this would have no effect on building codes. Ms. Morgan stated that this provision of the Bill only affects zoning. Ms. Bodmer inquired whether the rebuilding of docks in the floodplain would be impacted, and Ms. Morgan said no. She did state, that the new legislation may have an impact on the City's flood damage prevention ordinance and reiterated that everything will need to be evaluated to determine if it qualifies as a down-zoning. If it does, it will be prohibited, void, and unenforceable.

Ms. Morgan explained that the text amendment to remove mini-storage from C-1 is now void and unenforceable if passed. She reminded the Board that, due to a typographical error, the text amendment to remove mini-storage from C-1, which was approved by the BOC previously, needed to be reintroduced, per the attorney's recommendation. Ms. Moffett inquired as to why the typographical error in that ordinance wasn't considered a simple scrivener's error. Ms. Morgan stated, as per the attorney, since the minutes from the meeting at which the BOC approved the text amendment did not specify that any discussion was held specifically regarding mini-storage, it was his recommendation we reintroduce the amendment through both the Planning Board and the BOC for approval, with another public hearing being held. Ms. Moffett asked Ms. Morgan to reach back out to the attorney to discuss again. Ms. Morgan agreed she would reach out.

Chair Launderville questioned whether the Board was aware of the situation regarding this new legislation. Ms. Morgan confirmed she has been in communication with the Board regarding this legislation.

In conclusion, Ms. Morgan expressed that there is significant frustration among many municipalities regarding aspects of this new legislation.

#### **I. Other Business**

Ms. Moffett inquired whether a request has been made for the installation of a traffic light at Fifty Lakes Drive. Ms. Morgan explained that the City requested NCDOT to consider the installation of a traffic light at this location. Based upon the results of their study, that intersection did not qualify for a light, but did qualify for turn lanes. Ms. Morgan stated she met with the Department of Transportation (DOT) at the Stakeholder Meeting that was held prior to the start of the NC 133 bridge project that is currently underway. She said that she expressed concerns about the increased traffic this project would have on BSL and specifically about the impacts it would have on the NC 87 and Fifty Lakes Dr. intersection. Ms. Morgan stated that NCDOT was very responsive to those concerns, which led to the installation of the turn lane on Fifty Lakes Dr. NCDOT completed that turn lane at no cost to the City.

#### **J. Announcements**

None

#### **K. Adjourn**

Ms. Moffett made a motion to adjourn, which Mr. Cruse seconded. ***Unanimous Vote; Motion Carried.***

— 7:51 P.M.

Respectfully submitted by Tanya Shannon, City Clerk





## **City of Boiling Spring Lakes**

**9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461**

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Special Events Committee  
Meeting Minutes  
January 8, 2025  
5:30 PM  
City Hall

**ATTENDANCE:** Brenda Hogan (Chair), Lucille Launderville, Mary Pongonis, Joan Kinney, Karen Hartigan, Clark Sizemore, Teagan Hall, Commissioner Liaison

**ABSENT:** Jenny Sorber (excused)

**I. CALL TO ORDER**

Brenda called the meeting to order at 5:30 PM.

**II. APPROVAL OF AGENDA**

Joan requested to add the following to the agenda under Old Business:

- d. Contribution Suggestions
- e. South Brunswick High School Graduation
- f. Candidates' Night

Lucille moved to approve the agenda with the suggested additions and Karen seconded the motion

**VOTE: 5 – 0**

**III. APPROVAL OF MINUTES**

Mary moved to approve the minutes of the November 13, 2024 meeting. The motion was seconded by Brenda.

**VOTE: 5 – 0**

**IV. PUBLIC COMMENTS**

None

**V. BUDGET REPORT**

Lucille reported the balance in the Special Account is \$6,211.19. Lucille read a memo from the city's finance officer, Brandon, who notified the committee that he has a credit card for the committee to use. He suggested there could be a sign out sheet when a member of the committee needs to use the credit card and when finished with the card would return it and sign when the card is returned. Another option was to have a committee member responsible for the card. Lucille requested when something is purchased for the committee that she receive the original and she then would be responsible for Brandon getting them. This way she has a record of expenditures for the committee. Brandon also stated he was open to other ways of handling the card if the committee wanted to.

Joan made a motion to have the card stay at city hall and when we need it we will sign out for the card and sign when it is returned, and make sure Lucille gets the original receipts. Brenda seconded the motion.

**VOTE: 5 – 0**

Karen suggested we let Brandon know prior to us getting the card. All agreed this was a good idea.

**VI. OLD BUSINESS**

a. Recap Christmas

Brenda suggested we need to have someone introducing those in attendance, and thanks to those who helped and for coming to the tree lighting. Along with the introduction, we need to let everyone know what follows and where it is located. We need to have the raffle located with us and use a directional sign (sandwich board) to show where Santa is located. Brenda suggested instead of the raffle baskets who could have a container filled with wrapped gifts and have the children take one. That way each child gets a gift.

The lights will be removed from the tree when the weather is a little warmer and Joan will check with the Fire/Rescue Department to see when it would be convenient for them to help us remove the lights with their ladder truck.

Teagan suggested using the old police department, if it is ready, to have our activities, especially if it is going to be a cold night.

Karen will take care of having the tree trimmed.

Mary made a motion to purchase two (2) more strands of lights not to exceed \$600. Brenda seconded the motion.

**VOTE: 5 – 0**

b. 2025 Event Schedule

Karen moved to approve the following schedule with a second from Brenda:

Eggstravaganza – Saturday, April 12

Graduation – To Be Announced

Mayor’s Cup Golf Tournament – Saturday, August 9<sup>th</sup> or 16<sup>th</sup>

Fall Festival – Saturday, October 18<sup>th</sup>

Candidates’ Night – Thursday, October 23<sup>rd</sup>

Christmas Tree Lighting – Friday, December 5<sup>th</sup>

**VOTE: 5 - 0**

c. Eggstravaganza

The Eggstravaganza will be Saturday, April 12<sup>th</sup>. We will need to order 2000 filled eggs (1000 less than last year). Clark will be our Easter Bunny and we will have gift baskets. \$1,200 is budgeted for this event.

d. Contribution Suggestions

Joan moved we present the Police Department’s Animal Control Officer a check for \$1,000 out of our Special Account to help that department with some of their needs. Karen seconded the motion.

**VOTE: 5 – 0**

Brenda will talk to Kevin, Police Chief, about having the Animal Control Officer at the February meeting for us to present the check. When the check is presented it is very important that we let the citizens know this money is money we have raised through our events throughout the year.

e. South Brunswick High School Graduation

We will order and put up a congratulations banner as done in previous years. Lucille suggested we check on a more durable banner for our welcome banner as it is up for long periods of time and needs to withstand the weather. All agreed the stand which the banner goes on needs improvement and we would like to paint it white. Lucille will talk to the City Manager about us painting it.

We will be putting up bows again along Cougar Dr.

f. Candidates' Night

Candidates' Night will be Thursday, October 23<sup>rd</sup> at the Community Center from 6:30 PM – 8:00 PM. Brenda will reserve the room in the Community Center and Joan will contact Hank to see if he would be the moderator.

**VII. NEW BUSINESS**

Brenda mentioned that Joan's term is up in March.

**VIII. ANNOUNCEMENTS**

None

**IX. NEXT MEETING AGENDA ITEMS**

- a. 2025 Schedule
- b. Eggstravaganza

**X. ADJOURNMENT**

A motion was made by Mary to adjourn the meeting. Karen seconded the motion.

**VOTE: 5 – 0**

The meeting was adjourned at 6:25 PM.

Respectfully submitted  
Joan Kinney  
Committee Member



## **City of Boiling Spring Lakes**

9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

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### **Library Commission Minutes of the Meeting Boiling Spring Lakes City Hall January 9, 2025, 10:00am**

**ATTENDANCE:** Sherrie Kuzian, Tammy Sollenberger, Marlene DeFrancesco, Eileen Herkes, Martha Samson (arrived late)

**ABSENT:** Margaret Boyne (excused)

**COMMISSIONER LIAISON:** Kimberly Sherwood

**I. CALL TO ORDER**

Chair Sherrie Kuzian called the regular monthly meeting to order 10:03 AM

**II. APPROVAL OF AGENDA**

The Agenda reads "Meeting Minutes" in the title line.

National Library Week was added to New Business.

MOTION to accept amended Agenda: Marlene DeFrancesco, SECOND: Eileen Herkes.

**Vote: 4-0**

**III. APPROVAL OF MINUTES**

Martha Samson had an excused absence.

MOTION to accept amended Minutes: Marlene DeFrancesco, SECOND: Eileen Harkes.

**Vote: 4-0**

**IV. PUBLIC COMMENT**

None

**V. OLD BUSINESS**

A. Training Workshop: postponed due to a family emergency. A new date will be determined.

B. Procedure List: Tabled to next meeting

C. Facebook Page Management: Tammy Sollenberger will have Margaret Boyne as a co-administrator by the end of the week. Other members of the Library Commission will follow.

**VI: NEW BUSINESS**

(Martha Samson arrived at 10:20 after an appointment)

A. National Library Week is April 6-12, 2025. This year's theme is "Drawn to the Library."

**VII. PURCHASES & DONATIONS & BUDGET REVIEW**

One book was donated to the library and Martha made some more book purchases. After shelving the books, she posted a picture of them on the NextDoor App.

**VIII. ANNOUNCEMENTS**

Next meeting of the Library Commission is February 13 at 10:00 am.

Next meeting of the Board of Commissioners is February 4 at 6:30 pm.

National Library Week for 2025 will be April 6-12

**IX. NEXT MEETING AGENDA ITEMS**

Training Workshop

Update Procedure List

Facebook Management

National Library Week 2025

Budget Request for 2025/2026

**X. ADJOURNMENT**

MOTION: Tammy Sollenberger, SECOND: Martha Samson

Meeting adjourned at 10:45

**Vote: 5-0**

Respectfully submitted,

Tammy Sollenberger, Vice Chair



*City of Boiling Spring Lakes*  
9 East Boiling Spring Road  
Southport, NC 28461

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**STAFF REPORT**

**Agenda Date:**

March 4, 2025

**Title:**

An Ordinance Granting a Franchise to Duke Energy Progress, LLC

**Department:**

Administration/Planning

**Background Information:**

In accordance with N.C.G.S. 160A-319, the City has the authority to grant franchises for various public enterprises, including electric power, generation, transmission, and distribution systems. A franchise granted by the City authorizes the operation of the franchised activity within the City. On March 4, 1965 the City of Boiling Spring Lakes granted such franchise unto Carolina Power & Light Company, its successors, and lessees for a term of sixty (60) years (maximum term allowable under N.C.G.S. 160A-319). This franchise expires March 4, 2025.

A new franchise granting Duke Energy Progress, LLC authorization to operate activities within the City will become due as of March 5, 2025. As written, the new franchise is granted for a period of thirty (30) years, beginning March 5, 2025 and ending March 5, 2055. The new franchise ordinance has been reviewed by the City's attorney. Other than typographical errors, which have been corrected, no revisions are recommended.

In accordance with N.C.G.S. 160A-76, no franchise renewal shall be made otherwise than by ordinance, and no ordinance granting any franchise shall be finally adopted until it has been passed by majority vote of the Board of Commissioners at two regular meetings. The attached ordinance granting a franchise to Duke Energy Progress, LLC was passed by majority vote of the Board of Commissioners at the February 4, 2025 meeting. If the ordinance is passed by majority vote at the March 4, 2025 meeting, it will become effective March 5, 2025.

**Financial Impact:** None.

**Recommendation:** Recommend second approval of the grant of a franchise to Duke Energy Progress, LLC.

**Attachment(s):** Ordinance Granting a Franchise to Duke Energy Progress, LLC.

AN ORDINANCE GRANTING A FRANCHISE TO  
DUKE ENERGY Progress, LLC

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY  
OF Boiling Spring Lakes, as follows:

I. DEFINITIONS

1.1 As used in this Ordinance, the following terms, words and phrases shall have the meanings respectively ascribed to them in this section:

“Duke Energy” shall mean Duke Energy Progress, LLC; Duke Energy Progress (DEP) ; is a North Carolina limited liability company organized under the laws of the State of North Carolina and authorized to do business in the State of North Carolina and any assignee of or successor in interest to Duke Energy Progress, LLC under this franchise Ordinance.

“City” or “City” of Boiling Spring Lakes shall mean the City of \_Boiling Spring Lakes, a municipal corporation located in Brunswick County, North Carolina; the area within the territorial City limits of the City of Boiling Spring Lakes and within the extraterritorial area surrounding the City to the extent it may be lawfully included as presently or hereafter fixed by law or ordinance; or the Board of Commissioners or any officer or agent duly authorized in acting on behalf of the City as a municipal corporation, as indicated by the context by which the term is used.

“Board of Alderman” shall mean the governing body of the City/Town/Village of \_\_\_\_\_NA\_\_\_\_\_.

“Board of Commissioners” shall mean the governing body of the City of Boiling Spring Lakes.

“Council” shall mean the governing body of the City/Town/Village of \_\_\_\_\_NA\_\_\_\_\_.

II. FRANCHISE GRANTED

2.1 Duke Energy is hereby granted the right to construct, operate and maintain an electrical utilities system, including such communications infrastructure as is necessary and convenient for the electrical utility’s purpose, within the City and within the extraterritorial area surrounding the City to the extent the City may lawfully do so, for the generation, transmission, distribution and sale of electricity to consumers and users within the City and to the City and any and all agencies and departments thereof. Duke Energy is also

City Clerk



given permission to do all acts necessary or helpful for the purposes enumerated hereinabove or hereinafter; and assent, and permission is hereby given and granted to Duke Energy, its successors and assigns, to exercise all powers, right and privileges which Duke Energy under and by the terms of its charter, or otherwise is authorized, empowered or permitted to conduct, carry on, exercise, do or transact including, without limitation, the power, right and privilege to use, lease, sell, convey and transmit power by electricity for manufacturing, lighting, heating, motive power or other purpose or purposes and for the doing of an electrical business generally.

- 2.2 Duke Energy is hereby granted the right, authority, and privilege to construct and install, operate, maintain, renew, replace and repair electrical and communications facilities including but not limited to lines, cables, towers, poles, conduits, transformers, connections and services thereto, in, through, across, along and under streets, avenues, roads, public alleys, lanes, parks, squares, and other public places and ways in the City for the generation, transmission, distribution and sale of electricity, its communications purposes and for any and all other approved purposes, subject to the terms and conditions hereinafter set forth in this Ordinance; provided, however, that nothing in this Ordinance without further approval of the City shall authorize or permit the construction of a cellular tower or similar facility within the public areas described herein.
- 2.3 If the City determines that it is necessary to expand, widen, or improve a road or other public way, the City may require Duke Energy to relocate its facilities that are in conflict with such expansion, widening or improvement. If the City requests such a relocation, it will provide an acceptable alternate location for Duke Energy's facilities at no cost to Duke Energy. If Duke Energy's facilities are, or were originally, located on private property, the City shall pay for the cost of relocation. If, however, Duke Energy's facilities were originally located within the existing public right-of-way which is being, expanded, widened or improved, Duke Energy shall bear the expense of relocating its facilities. If any street improvement project is to be funded in whole or in part by the State of North Carolina or the federal government, or an agency thereof, the City will cooperate with Duke Energy in obtaining reimbursement for its relocation cost to the extent allowable under state and federal law. Such reimbursement, when received, shall be an offset against the cost of relocation to be paid by the City. The relocation cost and reimbursement for relocation costs for facilities installed to provide electric service to the City, including street and area lighting and traffic signals wherever located, shall be determined and paid by the City in accordance with the Applicable Rate Schedules and Service Regulations of Duke Energy on file with the North Carolina Utilities Commission, as the same now exist or as they or any of them may be hereafter amended, modified, changed or annulled in accordance with the laws and regulations pertaining thereto.

- 2.4 Whenever Duke Energy shall cause any opening, excavation or alteration to be made in any street, lane or public place within the City in the construction, operation or maintenance of any of its electrical and communications facilities including but not limited to lines, cables, towers, poles, conduits, transformers, connections and services owned or used by it, Duke Energy shall cause such portions of said street, lane or public place to be restored to the same condition in which it found them as nearly as practicable. Additionally, if Duke Energy shall fail to restore the area to its approximate former condition within a reasonable period of time, but no less than thirty working days after notification by the City, the City shall proceed to restore such streets, lanes and public places as nearly as practicable to their original condition and the City shall submit a statement of the costs for this restoration to Duke Energy. Duke Energy agrees to pay the City for these costs within thirty days.
- 2.5 Pursuant to N.C.G.S. 160A-319(a) this franchise is granted for a term of thirty (30) years beginning March 5, 2025, and ending at midnight March 5, 2055, and thereafter it shall renew and continue in force on a year to year basis unless terminated by either party upon ninety days written notification to the other. Notwithstanding the foregoing, in the event that the electric industry in North Carolina is deregulated or restructured by state or federal legislation or regulation, or state or federal judicial action which affects retail distribution to the extent that the inhabitants of the City may choose their electric supplier, then upon the date when such legislative, regulatory or judicial action has the force and effect of law, this franchise may be at any time thereafter terminated by either party upon ninety days written notification to the other. This franchise supersedes any and all former rights or franchises of Duke Energy to operate an electrical utilities system in the City with respect to all acts and things done or admitted to be done, on or after March 5, 2025.
- 2.6 Duke Energy is hereby granted the right during the existence of this franchise to mortgage or hypothecate this franchise, together with all rights and privileges hereunder and any right or interest therein, as security for indebtedness, subject to acceptance by any legal successor in interest of the obligations, duties, liabilities, limitations and prohibitions set out herein and subject to approval by the North Carolina Utilities Commission or other government agency whose approval is required by law. Duke Energy may not assign or transfer its rights under this franchise agreement without the express consent of the Board of Commissioners and such consent shall not be unreasonably withheld, provided, however, that this provision shall not require Duke Energy to obtain permission from the Board of Commissioners prior to assigning its rights hereunder to any new entity created in any corporate reorganization or merger in which Duke Energy is a party.

2.7 Duke Energy shall save the City or, Board of Commissioners and the City’s officers, agents, servants and employees, harmless from all loss against any and all claims, suites, actions, liability, and judgments for damages (including but not limited to costs and expenses for reasonable legal fees and disbursements and liabilities assumed by the City in connection therewith) sustained by the City or the Board of Commissioners, or the City’s officers, agents, servants or employees, on account of any suit, judgment, execution, claim, or demand whatsoever resulting or in any manner arising from sole negligence on the part of Duke Energy, its officers, agents, servants and employees in the construction, erection, operation and maintenance of its electric distribution system or the conduct of its business, such negligence having been determined by final order of a court of competent jurisdiction, not subject to appeal.

III. ACCEPTANCE OF FRANCHISE

This Ordinance shall take effect from the day of its passage, but only after it has been accepted in all its terms and revisions by Duke Energy, in writing, within sixty days after its passage otherwise, the same shall be null and void and of no effect.

This Ordinance was passed by a majority vote of the Board of Commissioners of the City of Boiling Spring Lakes, at the regular meeting of the Board of Commissioners held in the City of Boiling Spring Lakes, North Carolina on the \_\_\_\_\_ day of \_\_\_\_\_, 2025 and was again passed by a majority vote of the Board of Commissioners of the City of Boiling Spring Lakes for the second time at the regular meeting held in the City of Boiling Spring Lakes, North Carolina, on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

ATTEST:

CITY of Boiling Spring Lakes \_\_\_\_\_

\_\_\_\_\_  
City Clerk

BY: \_\_\_\_\_  
Mayor, City of Boiling Spring Lakes

(S E A L)

NORTH CAROLINA

\_\_\_\_\_ COUNTY

This is to certify that on the \_\_\_\_ day of \_\_\_\_\_, 2025, personally came before me \_\_\_\_\_, Clerk of the City, who, being by me duly sworn, says that (s)he knows the common seal of the City of Boiling Spring Lakes and (s)he is acquainted with \_\_\_\_\_, Mayor, and that (s)he saw the Mayor sign the foregoing instrument, and that (s)he affixed the City's seal to the instrument and (s)he signed her name in attestation of the execution of this instrument in the presence of the Mayor

Witness my hand and official seal, this the \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public

My Commission Expires:

The conditions and stipulations of the above Ordinance are hereby accepted by Duke Energy.

ATTEST:

DUKE ENERGY PROGRESS, LLC

\_\_\_\_\_  
Assistant Secretary

BY: \_\_\_\_\_  
President

(S E A L)

NORTH CAROLINA

\_\_\_\_\_ COUNTY

I, \_\_\_\_\_, a Notary Public for said County and State, do hereby certify that \_\_\_\_\_ personally appeared before me this day and acknowledged and she/he is \_\_\_\_\_ of Duke Energy \_\_\_\_\_, \_\_\_\_\_, and that by authority duly given and as the act of the company the foregoing instrument was signed in its name by its \_\_\_\_\_, sealed with its corporate seal, and attested by her/himself as its \_\_\_\_\_.

Witness my hand and official seal, this the \_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_