



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Parks and Recreation Advisory Board

Meeting Minutes

March 20, 2024

6:00 P.M.

City Hall

Attendance: Kathy Curtis, Staci Wood, Stephen Dunn, Claudia Duncan, Dave Patterson

Absent: Bob Smith, Joene Conley

Director: Sara Goodwin

BOC Liaison: Justin Lovin

I. Call to Order

Chairwoman, Claudia Duncan, called the monthly meeting of the Parks and Recreation Advisory Board to order at 6:00PM.

II. Introductions – Claudia welcomed Dave Patterson to the board.

III. Approval of Agenda

Kathy moved to approve the agenda; Stephen seconded. Vote 5-0

IV. Approval of Minutes

Kathy moved to approve the minutes of the last meeting; Stephen seconded.

Vote 5-0

V. Director's Monthly Report – Position vacancies: We still have an afterschool position open. In June we will have an office asst. position open when Hailee goes back to the youth program for summer camp. Fitness Room attendance for February was 672. Congregate meals remain MWF at the CC, and we still see new faces. Amy continues to program trips and activities. Savannah trip cancelled due to low interest. She is planning a trip for the fall. Youth programs are going well, we had two OSAD days this month and both were full and had a waiting list. Connor secured a \$1500 sponsorship for the summer movies. He is hoping to get a few more. If not, \$1500 pays for half of the series. April 1st, we start summer camp sign-ups for BSL residents. April 2nd will be open for non-residents. Revenue for February was \$10,649.53. We are under \$5,000 for money past due. We typically sit around \$8-9,000 for past due

accounts. Kayla is doing a great job getting folks to pay their past due amounts! Founders Day update – May 4th is the rain date. We've been approved for a new storage shed. All new park signs that were ordered have been installed. Also added a 5 laps = 1 mile sign at Muse Park. Waiting for a few more signs that were missing.

VI. Standing Committee Reports -

- A. Communications – Nothing to report.
- B. Facilities – need mulch.
- C. Sara and Claudia met regarding the budget and discussed new basketball goals for Muse Park and moving the existing goals to the Community Center.

VII. Public Comments – None.

VIII. Old Business

- A. **501c3 Update** – Claudia reported that Legal Zoom has been in contact 3 times asking for more information. Claudia asked Sara to get some pricing on installing grills and bike racks so we can have a total price for each item. Claudia also asked Sara to check to see if water and sewer are available at Muse and Spring Lake Parks – this will determine the types of bathroom facilities we can put in place.
- B. **Next BOC report:** April –Stephen , May – Claudia

IX. New Business – none

X. Next Meeting Agenda Items – none

XI. Announcements – none

XII. Adjournment – Kathy moved to adjourn the meeting; Stephen seconded. Vote 5-0
Time 6:35 pm

Respectfully submitted,

Joene Conley
Secretary
Parks & Recreation Advisory Board
From notes taken by Claudia Duncan