



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Special Events Committee
Meeting Minutes
April 10, 2024
5:30 PM
City Hall

ATTENDANCE: Brenda Hogan (Chair), Lucille Launderville, Joan Kinney, Karen Hartigan, Clark Sizemore

ABSENT: Mary Pongonis (Excused)
Jenny Sorber (Excused)
Teagan Hall, Commissioner Liaison (Excused)

I. CALL TO ORDER

Brenda Hogan called the meeting to order at 5:35PM.

II. APPROVAL OF AGENDA

Lucille moved to approve the agenda. Brenda seconded the motion.

VOTE: 5 – 0

III. APPROVAL OF MINUTES

Karen moved to approve the minutes of the March 13, 2024 meeting. The motion was seconded by Lucille.

VOTE: 5 – 0

IV. PUBLIC COMMENTS

None

V. BUDGET REPORT

Lucille reported the budget amount for the Eggstravaganza is \$1,200 of which we have spent \$311.59, leaving a balance of \$989.41. The expenses were as follows:

Prizes	\$204.82
Photos/Vinyl	60.99
Display Bds & X-Lg Eggs	28.56
Frame and Glass	17.22

The previous balance in the Special Account was \$4,196.56. Expenses total \$393.68, leaving a balance of \$3,802.88. Expenses are as follows:

Welcome Banner	\$143.43
Sound System	191.04
Extension Cords	59.21

High School Recognition budget is \$600.00. \$71.34 was spent to purchase the Congratulations Banner for South Brunswick Seniors leaving a balance of \$528.66.

Brenda suggested donating money to the Fire Department to purchase a water cooler. After discussion, Lucille moved not to donate the money to the Fire Department and Clark seconded the motion.

VOTE: 5 - 0

VI. OLD BUSINESS

a. Recap Eggstravaganza

Everyone thought the Eggstravaganza was a success. Brenda mentioned that the raffle tickets were hard to read the numbers. Those with basket written on them were much easier. All agreed there needs to be a break before starting another age group. Brenda felt everything flowed great for the Special Events part.

b. Update on Trailer Emblem

Karen said she felt the emblems look great and all agreed.

c. Update on South Brunswick High School – Banner, Decorations and Parade

Banner is up and looks good. The parade will be May 13th. Bows need to be spruced up so the committee will meet on Tuesday, April 23rd at 10AM at Joan's house to get the bows ready and when the bows are finished the committee will put the bows on the school fence along Cougar Dr as was done last year.

d. Recap -Founders Day

Founders Day was a success and many found the history interesting.

VII. NEW BUSINESS

Karen made a motion that we donate the extra tape measures to our city employees. Lucille seconded the motion.

VOTE: 5 – 0

Brenda moved we do not meet in May. Karen seconded the motion.

VOTE: 5 - 0

VIII. ANNOUNCEMENTS

None

IX. NEXT MEETING AGENDA ITEMS

- a. Update on South Brunswick High School Decorations and Parade
- b. Mayor's Cup Golf Tournament

X. ADJOURNMENT

A motion was made by Lucille and seconded by Karen to adjourn the meeting.

VOTE: 5 – 0

The meeting adjourned at 6:10PM.

Respectfully submitted,

Joan Kinney
Special Events Committee Member