



## ***City of Boiling Spring Lakes***

9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

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### **Parks and Recreation Advisory Board**

#### **Meeting Minutes**

**May 15, 2024**

**6:00 P.M.**

**City Hall**

**Attendance:** Staci Wood, Claudia Duncan, Joene Conley, Bob Smith (late: Stephen Dunn, Dave Patterson)

**Director:** Sara Goodwin

**Absent:** Kathy Curtis, Justin Lovin

#### **I. Call to Order**

Chairwoman, Claudia Duncan, called the monthly meeting of the Parks and Recreation Advisory Board to order at 6:04PM.

#### **II. Introductions – None**

#### **III. Approval of Agenda**

Claudia made an amendment to the agenda. Joene moved to approve the agenda as amended; Bob seconded. Vote 4-0

#### **IV. Approval of Minutes**

Bob moved to approve the minutes of the last meeting; Joene seconded.

Vote 4-0

Dave Patterson arrived at 6:07pm.

#### **V. Director's Monthly Report – Sara reported that there are no position vacancies. Amy's programs are going well. She has a trip to Biltmore planned for November. There are already 24 signed up for this trip. Youth programs are going well. Two OSAD days are/were filled. School is out on the 29<sup>th</sup> of May, and summer camp starts on June 10. Revenue for March was \$23,179.67, with \$18,302.00 just in the youth program alone. Movies in the Park and Concerts at the Lake start in May. We will be alternating every Friday evening between the two events. Mulch is being put down at the Community Center Garden and Schneiders Park. Founder's Day went well with about 250**

participants. The next time that we have one it would be sufficient to end at 3pm. The budget will hopefully be approved in June. The city took \$15,000 away, but Sara got \$2,000 back, and they did approve the search for a new bus, which will have a wheelchair lift on it. We were not given money for non-capital outlay. (Stephen Dunn arrived at 6:23pm) Next BSL newsletter will be all about parks and recreation! The new storage shed has arrived and is set in the parking lot area.

**VI. Standing Committee Reports -**

- A. Communications – Nothing to report.
- B. Facilities – Stephen reports that the playground at Community Center is good, flies in the bathroom problem has been corrected. Mirror Lake is good. Schneider Park porta potty is damaged. Seminole Park sign that says “park ends here” needs to be replaced. Tate Lake Park is ok. Muse Park is in good shape, though pickleball court one is not secure, and court 2 storage container is overturned. Spring Lake shelter 1 is good, shelter 2 porta potty is dirty and there are fire ants at shelter 2. Signs are up at every park.
- C. None

**VII. Public Comments – None.**

**VIII. Old Business**

- A. **501c3 Update** – Claudia reported that Legal Zoom is still giving trouble, but the paperwork is now being sent to the secretary of State.
- B. **Next BOC report:** June – Claudia, July – Staci.

**IX. New Business** – Claudia brought up the issue of attendance. Stephen asked for a leave of absence through August because of a conflict with a class he is taking. This must go to the BOC. All other changes we would want to make must also go through the BOC.

**X. Next Meeting Agenda Items – 501c3**

**XI. Announcements – none**

**XII. Adjournment** – Bob moved to adjourn the meeting; Stephen seconded. Vote 6-0  
Time 6:55 pm

Respectfully submitted,

Joene Conley  
Secretary  
Parks & Recreation Advisory Board