



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Special Events Committee
Meeting Minutes
June 12, 2024
5:30 PM
City Hall

ATTENDANCE: Brenda Hogan (Chair), Lucille Launderville, Karen Hartigan, Joan Kinney, Clark Sizemore, Jenny Sorber, Teagan Hall, Commissioner Liaison

ABSENT: Mary Pongonis (excused)

I. CALL TO ORDER

Brenda Hogan called the meeting to order at 5:30 PM.

II. APPROVAL OF AGENDA

Lucille moved to approve the agenda. Karen seconded the motion.

VOTE: 5 – 0

III. APPROVAL OF MINUTES

Karen moved to approve the minutes of the April 10, 2024 meeting. The motion was seconded by Lucille.

VOTE: 5 – 0

IV. PUBLIC COMMENTS

None

V. BUDGET REPORT

Lucille reported there is a difference in our balance of \$71.40 with Special Events Committee showing a balance of \$3,495.46 and the city showing \$3,424.06.

Lucille is working with the City Finance Director to settle the difference. Lucille reported that she had asked the Finance Director whether the City or Special Events Committee would be paying Brandall for the new emblem which was put on the trailer. As of the present time, Lucille has not received an answer. Commissioner Hall stated she would try and check on this for us. It was noted that Brandall charged more than what was quoted.

VI. OLD BUSINESS

a. Update on South Brunswick High School Decorations and Parade

All committee members were very appreciative of Karen removing the ribbons and discarding them. We will start fresh next year with new ribbons or whatever decoration we may come up with. The parade was short and sweet and the committee felt like it might be something to think about next year as it was time-consuming for members for such a short event. We might want to join in Southport if we plan to participate.

b. Mayor's Cup Golf Tournament

The tournament will be held at The Lakes Golf Club on Saturday, August 10th. Lucille has ordered and received the handout gifts which cost \$397.50. Roger, one of the owners of the Golf Club, has agreed to pay \$150.00 for 125 of them.

Jenny will make the flyer same as last year but with fewer colors and white background and all the info will be the same except for the date.

Brenda said we started receiving checks for Tee Signs on July 14th last year. She went over last year's Tee Sign sponsors.

Lucille will prepare the letters for us to present when collecting sponsorships. On July 9, 2024 will meet at City Hall at 10:00 AM to start going around to businesses trying to collect sponsorships.

Karen requested a list of sponsors from last year. She will also check with Donna who served hot dogs at last year's tournament to see if she would be willing to do it again for this tournament.

Gift cards were discussed and Joan moved we get \$250 in gift cards (10 - \$25 gift cards). Karen seconded the motion.

VOTE: 5 – 0

Karen checked to make sure we had 50/50 tickets and Lucille said we had some in the trailer. Coolers will be on the 5th and 14th holes.

Lucille will check with the club to see if they feel it is necessary to meet prior to the tournament.

VII. NEW BUSINESS

None

VIII. ANNOUNCEMENTS

None

IX. NEXT MEETING AGENDA ITEMS

- a. Mayor's Cup Golf Tournament
- b. Fall Festival

X. Adjournment

A motion was made by Karen and seconded by Lucille to adjourn the meeting.

VOTE: 5 – 0

The meeting adjourned at 6:25 PM.

Respectfully submitted,

Joan Kinney
Special Events Committee Member

