



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Parks and Recreation Advisory Board

Meeting Minutes

July 17, 2024

6:00 P.M.

City Hall

Attendance: Bob Smith, Dave Patterson, Stephen Dunn, Joene Conley, Kathy Curtis

Director: Sara Goodwin

BOC Liaison: Justin Lovin

Absent: Staci Wood

Chairwoman Claudia Duncan has resigned

I. Call to Order

Vice Chairwoman, Kathy Curtis, called the monthly meeting of the Parks and Recreation Advisory Board to order at 5:59 PM.

II. Introductions – None

III. Approval of Agenda

Joene moved to approve the agenda; Stephen seconded. Vote 5-0

IV. Approval of Minutes

Bob moved to approve the minutes of the last meeting; Stephen seconded.

Vote 5-0

V. Director's Monthly Report – Sara reported that there are no vacancies at this time but

they are interviewing for a Before and After School position, which will start in August. The Fitness room had 625 people this month, more people are coming in the morning than in the afternoon/evening. Congregate meals are well attended with 2 new people in the last month and 15-16 new people in the last 6 months. Amy's trips are full. Concerts in the Park are going well. The second movie night had 20 people, and the 3rd was cancelled because of the weather. Youth programs are going well with 35 children every week. So far there are 22 children signed up for After School care and 11 signed up for Before School care that starts in August. June revenue was \$20,958. The

cameras at Muse and Spring Lake Parks have been installed. The new bus was approved by the BOC and will hold 24 passengers and 2 wheelchairs. The porta potty contract was renewed. There is nothing yet on plans for the old police building, Justin said he will follow up on this. Connor is looking at taking a class on how to restrain kids with special needs.

VI. Election of new chair, vice chair and secretary –

Chair – Kathy Curtis

Vice chair – Dave Patterson

Secretary – Joene Conley

VII. Standing Committee Reports -

A. Communications – It was suggested that this committee look for groups on social media to post our open positions (2 plus an alternate)

B. Facilities – Sara brought back Mary’s checklist for Buildings and Grounds to check all the parks each day, and that is being done.

C. Department -None

VIII. Public Comments – None.

IX. Old Business

A. **501c3 Update** – Kathy will contact Claudia regarding the 501c3.

B. **Next BOC report:** August – Dave, September – Kathy, October – Joene, November - Stephen

X. New Business

A. FY 2025 tabled until next meeting when Staci is here.

XI. Next Meeting Agenda Items – none

XII. Announcements – Bob announced his resignation, effective immediately.

**XIII. Adjournment – Joene moved to adjourn the meeting; Bob seconded. Vote 5-0.
Time 7:00 PM**

Respectfully submitted,

Joene Conley

Secretary

Parks & Recreation Advisory Board